



પરિપત્ર :-

વિષય :- એન.એસ.એસ. પ્રોગ્રામ અંતર્ગત વર્ષ ૨૦૨૩-૨૪ માટે કેન્દ્ર સરકારશ્રીનાં હિસ્સાની બાકી ૭૫% પ્રમાણેની બીજા હપ્તાની નિયમિત પ્રવૃત્તિ તથા ખાસ શિબિરની ગ્રાન્ટ ફાળવણી બાબત.

વંચાણે લીધું :-

(૧) મિનિસ્ટ્રી ઓફ યુથ અફેર્સ & સ્પોર્ટ્સ મંત્રાલય, ભારત સરકાર, ન્યુ દિલ્હીનાં પત્ર ક્રમાંક

G-20011/2/2023-NSS તા.૧૭/૦૪/૨૦૨૩

(૧) ઉચ્ચ શિક્ષણ કમિશનરશ્રીની કચેરી, ગાંધીનગરનાં પત્ર ક્રમાંક રસય/ટે.નં.૧/યુનિ.ગ્રાન્ટ/૨૦૨૩-

૨૪/૪૪૯૪-૬૨૦ તા. ૨૦/૦૨/૨૦૨૪

(૨) અત્રેનાં વિભાગની નોંધ પર માન. કુલપતિશ્રીની મળેલ મંજૂરી.

ઉપરોક્ત વિષય અને સંદર્ભ અન્વયે ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી સંલગ્ન એન.એસ.એસ. યુનિટ ધરાવતી તમામ કોલેજોના આચાર્યશ્રીઓ તથા એન.એસ.એસ. પ્રોગ્રામ ઓફિસરને જણાવવાનું કે વર્ષ ૨૦૨૩-૨૪ માટે ભારત સરકારની નિયમિત પ્રવૃત્તિ માટે વિદ્યાર્થી દિઠ રૂ.૩૬૦/- તથા ખાસ શિબિર માટે વિદ્યાર્થી દિઠ રૂ. ૭૦૦/- ની બાકી બીજા હપ્તાની ૭૫% પ્રમાણે ગ્રાન્ટ અત્રેથી આપની કોલેજનાં PFMS પોર્ટલમાં આપનાં એન.એસ.એસ. યુનિટને ખર્ચ કરવાની LIMIT સેટ કરી આ સહ સામેલ પત્રક અનુસાર ફાળવણી કરવામાં આવેલ છે. જે અનુસંધાને આપની કોલેજોનાં એન.એસ.એસ. યુનિટોએ આપને ફાળવેલ અનુદાનની રકમનો સરકારશ્રીનાં નીતિ નિયમોનુસાર તા.૩૧/૦૩/૨૦૨૪ સુધીમાં ઉક્ત સંદર્ભદર્શીત પત્ર - ૧ અનુસાર મિનિસ્ટ્રી ઓફ યુથ અફેર્સ & સ્પોર્ટ્સ મંત્રાલય, ભારત સરકારશ્રીની આ સહ સામેલ માર્ગદર્શીકા મુજબ PFMS પોર્ટલ દ્વારા Annexure - A માં દર્શાવ્યા મુજબ જ ખર્ચ કરવાનો કરવાનો રહેશે.

આપનાં દ્વારા તા.૩૧/૦૩/૨૦૨૪ સુધીમાં અનુદાનની રકમનો ઉપયોગ કરવામાં નહીં આવે તો આપની સંસ્થાને ફાળવેલ અનુદાનની રકમ સરકારશ્રીનાં નિયમોનુસાર PFMS પોર્ટલમાં ZERO કરી નાખવામાં આવશે અને તે રકમનો ઉક્ત તારીખ પછી કોઈપણ સંજોગોમાં ઉપયોગ કરી શકાશે નહીં. જે બાબત ગંભીરતા પુર્વક ધ્યાને લઈ આપની કક્ષાએથી જરૂરી કાર્યવાહી કરવા વિનંતી.

(નોંધ :- આપની સંસ્થા/કોલેજનાં એન.એસ.એસ. યુનિટને રાજ્ય સરકાર તથા કેન્દ્ર સરકાર બંને તરફથી ગ્રાન્ટ ફાળવેલ હોવાથી એન.એસ.એસ. યુનિટનાં પ્રોગ્રામ ઓફિસરશ્રી, કલાર્ક, સેવકનાં મહેનતાણાં તથા હિસાબોનાં ઓડિટ ફી વગેરેનો ખર્ચ ફક્ત કેન્દ્ર સરકારશ્રીનાં હિસ્સાની ગ્રાન્ટમાંથી સરકારશ્રીનાં નિયમાનુસાર જ ઉધારવાનો રહેશે. રાજ્ય સરકારશ્રીનાં હિસ્સાની ગ્રાન્ટમાંથી ફક્ત એન.એસ.એસ. સ્વયંસેવકોનાં નિયમિત





ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી, જુનાગઢ

(ગુજરાત પબ્લિક યુનિવર્સિટીઝ અધિનિયમ નં. ૧૫/૨૦૨૩)

BHAKTA KAVI NARSINH MEHTA UNIVERSITY, JUNAGADH

[Gujarat Public Universities Act No. 15/2023]

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પ્રવૃત્તિ તથા ખાસ શિબિરને લગતાં જ ખર્ચ ઉધારવાનાં રહેશે. અન્ય કોઈપણ પ્રકારનાં ખર્ચ કરવાનાં રહેશે નહીં.)

વધુમાં ઉક્ત બાબત અન્વયે કોઈ પ્રકારની માહિતીની આવશ્યકતા હોય તો તે માટે અત્રેનાં વિભાગનાં ફોન નંબર 0285 - 2681409 પર કાર્યાલય સમય દરમિયાન શ્રી ભાવિનભાઈ જસાણીને પુછપરછ થઈ શકશે.

ક્રમાંક/બીકેએનએમયુ/એનએસએસ./05૨/૨૦૨૪

તા.૨૬/૦૨/૨૦૨૪

Prog. Co-ordinator
NGS

Bhakta Kavi Narsinh Mehta University,
Junagadh.

પ્રતિ,

ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી સંલગ્ન એન.એસ.એસ. યુનિટ ધરાવતી તમામ કોલેજોના આચાર્યશ્રીઓ તથા એન.એસ.એસ. પ્રોગ્રામ ઓફિસર્સ તરફ.....

બિડાણ :-

- (૧) એન.એસ.એસ. યુનિટોને ફાળવેલ અનુદાની વિગતનું પત્રક
- (૨) એન.એસ.એસ. યુનિટોને ફાળવેલ અનુદામાંથી ખર્ચની વિગતનું Annexure - A પત્રક
- (૩) PFMS પોર્ટલમાં કરેલ ખર્ચની એન્ટ્રી કરવા માટેની માર્ગદર્શિકા

નકલ સાદર રવાના :

- (૧) માન. કુલપતિશ્રી / કુલસચિવશ્રીના અંગત સચિવશ્રી તરફ.....
- (૨) સિસ્ટમ મેનેજરશ્રી, આઈ.ટી. સેલ, વેબસાઈટ પર પ્રસિધ્ધ થવા અર્થે.....

સરકારી પોલીટેકનીક કેમ્પસ,
ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી રોડ,
ખડીયા, જુનાગઢ-૩૬૨ ૨૬૩, ગુજરાત(ભારત)
ફોન નં.૦૨૮૫-૨૬૮૧૪૦૦ / ફેક્સ નં.૦૨૮૫-૨૬૮૧૫૦૩



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ભકતકવિ નરસિંહ મહેતા યુનિવર્સિટી, જુનાગઢ એન.એસ.એસ. (કેન્દ્ર સરકારશ્રીનાં બીજા હાપ્તાની ગ્રાન્ટ ફાળવણી પત્રક (૨૦૨૩-૨૪))

૧	૨	૩	૪		૫		૬	૭	૮	૯	૧૦	૧૧	
ક્રમ	કોલેજનું નામ	યુનિટ	સ્વયં સેવકો		NSS યુનિટમાં નોંધાયેલ સ્વયં સેવકો		ખરેખર એન.એસ.એસ. યુનિટોને ફાળવવાની રકમ		અત્રેથી અગાઉ ફાળવેલ ગ્રાન્ટની રકમ (પ્રથમ હપ્તો ૨૫% પ્રમાણે)		ખરેખર એન.એસ.એસ. યુનિટોને સને ૨૦૨૩-૨૪ માં ફાળવવાની બાકી રકમ		સને ૨૦૨૩-૨૪ ની કુલ ફાળવવાની બાકી ગ્રાન્ટ રકમ (કોલમ ૯ + ૧૦)
			નિયમિત પ્રવૃત્તિ	ખાસ શિબિર	નિયમિત પ્રવૃત્તિ	ખાસ શિબિર	નિયમિત પ્રવૃત્તિ (પ્રતિ વિદ્યાર્થી રૂ.૩૬૦/-)	ખાસ શિબિર (પ્રતિ વિદ્યાર્થી રૂ.૭૦૦/-)	નિયમિત પ્રવૃત્તિ	ખાસ શિબિર	નિયમિત પ્રવૃત્તિ કોલમ (૬ - ૮)	ખાસ શિબિર કોલમ (૭ - ૯)	
1	Shree Bahaudin Science College	1	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
2	Shree Bahaudin Arts College – Junagadh	1	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
3	Dr. Subhash Mahila Arts, Commerce & Home Science College, Junagadh	1	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
		1	50	25	50	25	18,000.00	17,500.00	4,500.00	4,375.00	13,500.00	13,125.00	26,625.00
4	Shree Mahila Arts & Commerce College, Joshipura, Junagadh	1	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
5	M. M. Ghodasara Mahila Arts & Commerce College, Junagadh	1	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
6	J.J.C. Education Sanchalit Commerce College, Junagadh	1	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
7	U. K. Vachhani Arts & Commerce College, Keshod.	1.5	150	75	150	75	54,000.00	52,500.00	13,500.00	13,125.00	40,500.00	39,375.00	79,875.00
8	Shree N. P. Arts & Commerce College, Keshod. Dist. Junagadh	1	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
9	Arts & Commerce College, Manavadar	2	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
			100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
10	Shri M. N. Kampani Arts & Shri A.K. Shah Commerce College, Mangrol.	1.5	150	75	150	75	54,000.00	52,500.00	13,500.00	13,125.00	40,500.00	39,375.00	79,875.00
11	Kum. Anya Binoybhai Gardi Gramvidhya Mahavidhyalay Shardagram (BRS) College, Mangrol. Dist. Junagadh	1.5	150	75	150	75	54,000.00	52,500.00	13,500.00	13,125.00	40,500.00	39,375.00	79,875.00
12	Govt. Arts College, Bhesan	1	100	50	24	12	8,640.00	8,400.00	2,160.00	2,100.00	6,480.00	6,300.00	12,780.00
13	Devmani Arts & Commerce College, Visavadar.	1	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
14	Shree Saurashtra Trust Edu. Sanchalit Mahila Arts, Commerce, Bba, Bca College, Junagadh	1	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
15	Shree Arts & Commerce College, Mendarda. Dist. Junagadh	2	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
			100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
16	Shree Saurashtra Gyanpith Arts & Commerce College, Barvala. Dist. Junagadh	1	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
17	Mahila Arts & Commerce College, Veraval.	1	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
18	C. P. Choksi Arts & P. L. Commerce College, Veraval.	1	125	63	125	63	45,000.00	44,100.00	11,250.00	11,025.00	33,750.00	33,075.00	66,825.00
19	Shree J. S. Parmar Arts & Commerce College, Kodinar.	2	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
			100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
20	Mahila Arts & Home Science College, Kodinar.	1	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00

21	Mahila Arts College, Una.	1.5	150	75	150	75	54,000.00	52,500.00	13,500.00	13,125.00	40,500.00	39,375.00	79,875.00
22	Shree H. M. V. Arts & Commerce College, Una.	2	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
			100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
23	Gurukul Mahila Arts & Commerce College, Porbandar.	2	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
			100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
24	K. H. Madhvani Arts & Commerce College, Porbandar.	2	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
			100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
25	Dr. V. R. Godhaniya Mahila College, Porbandar	2	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
			100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
26	S. M. Jadeja Arts & Commerce College, Kutiyani. Dist. Porbandar	2	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
			100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
27	Govt. Arts College, Ranavav. Dist. Porbandar	1	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
28	Shree Shardapith Arts & Commerce College, Dwarka	2	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
			100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
29	Govt. Arts & Commerce College, Jam Kalyanpur	1	100	50	55	28	19,800.00	19,600.00	4,950.00	4,900.00	14,850.00	14,700.00	29,550.00
30	Govt. Arts College – Bhanvad,	1	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
31	Matrushri Monghima Mahila Arts & Commerce College-Mendarda	1	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
32	Government Arts & Commerce College-Vanthali	1	100	50	42	21	15,120.00	14,700.00	3,780.00	3,675.00	11,340.00	11,025.00	22,365.00
33	Patel Kelvani Mandal Technology & B.ED. College - Junagadh	1	100	50	52	26	18,720.00	18,200.00	4,680.00	4,550.00	14,040.00	13,650.00	27,690.00
34	Shastri Swami Shree Dharmajivandasji Institute Of Information Technology- Junagadh	1	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
35	Shree Arjun Arts & Bsw College - Supasi	1	100	50	100	50	36,000.00	35,000.00	9,000.00	8,750.00	27,000.00	26,250.00	53,250.00
36	Government Science College - Veraval	1	50	25	50	25	18,000.00	17,500.00	4,500.00	4,375.00	13,500.00	13,125.00	26,625.00
37	Government Arts & Commerce College - Okhamandal	1	50	25	50	25	18,000.00	17,500.00	4,500.00	4,375.00	13,500.00	13,125.00	26,625.00
	TOTAL		4775	2388	4548	2275	16,37,280.00	15,92,500.00	4,09,320.00	3,98,125.00	12,27,960.00	11,94,375.00	24,22,335.00



Annexure - A

Allocation of revised rates of Central Government Grant of Regular Activities and Special Camping Expenses under National Service Scheme (NSS) :-

(As Per Letter of Ministry of Youth affairs & Sports, GOI)

-: Regular Activities :-

S. No.	Component	Break-up of Rs.360- for Regular Activities (Per Student)
A	B	D
1	Programme Officer Pocket Allowance	60/-
2	Clerical/Printing/Day to Day Stationery Use/Contingency	25/-
3	Programme Expenditure	275/-
	Total	360/-



-: 7 Days Residential Special Camp :-

S. No.	Component (50% of the Sanctioned Strength of 100 Volunteers in each unit)	Break-up of Rs.700/- for 7 Days Residential Special Camp (Per Students)
A	B	D
1	Board & Lodging	455/-
2	Tranportation	140/-
3	Miscellaneous	105/-
	Total	700/-

સરકારી પોલીટેકનીક કેમ્પસ,
ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી રોડ,
ખડીયા, જુનાગઢ-૩૬૨ ૨૬૩, ગુજરાત(ભારત)
ફોન નં.૦૨૮૫-૨૬૮૧૪૦૦ / ફેક્સ નં.૦૨૮૫-૨૬૮૧૫૦૩



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Government Polytechnic Campus,
Bhakta Kavi Narsinh Mehta University Road,
Khadiya, Junagadh-362263 (Gujarat)
Ph: 0285-2681400 Fax: 0285-2681503



Annexure - A

એન.એસ.એસ. નાં કેન્દ્ર સરકારશ્રીની ગ્રાન્ટમાંથી રેગ્યુલર એક્ટીવિટી તથા સ્પેશિયલ કેમ્પ નાં ખર્ચ માટેના સુધારેલા નવા દરો :-

(ભારત સરકારશ્રીનાં મિનિસ્ટ્રી ઓફ યુથ અફેર્સ & સ્પોર્ટ્સનાં પત્ર અન્વયે)

-: નિયમિત પ્રવૃત્તિ (રેગ્યુલર એક્ટીવિટી) :-

ક્રમ	બજેટ હેડ	સુધારેલ દરો Rs.360/- રેગ્યુલર પ્રવૃત્તિ (પ્રતિ સ્વયંસેવક દીઠ)
A	B	D
1	પ્રોગ્રામ ઓફિસર મહેનતાણું	60/-
2	ક્લાર્ક/પ્રિન્ટીંગ/સ્ટેશનરી/કન્ટીજન્સી	25/-
3	એન.એસ.એસ. પ્રોગ્રામ માટેનો ખર્ચ	275/-
	કુલ	360/-



-: સ્પેશિયલ કેમ્પ (ખાસ શિબિર) (૭ દિવસીય રેસીડેન્સીયલ કેમ્પ) :-

ક્રમ	બજેટ હેડ	નવો દરો કુલ સ્વયં સેવકોની ૫૦% સંખ્યા (પ્રતિ સ્વયંસેવક)
A	B	D
૧	બોર્ડિંગ અને લોજીંગ (રહેવા તથા ભોજન ખર્ચ)	૪૫૫/-
૨	મુસાફરી ખર્ચ	૧૪૦/-
૩	અન્ય / પરચુરણ ખર્ચ	૧૦૫/-
	કુલ	૭૦૦/-



F.No.P.21-1/NSS/DTE/2023/
Government of India
Ministry of Youth Affairs & Sports
Directorate of NSS, Shivaji Stadium Annex Building,
New Delhi-110011

Dated 20/2/2024

To

1.All Regional Directors
Regional Directorates of NSS

2.All State NSS Officers
State NSS Cell

Subject: Financial Guidelines/ Breakup of Expenditure of NSS Grants-Reg

Sir/Madam

I am directed to refer to the subject cited above and to inform you that the Ministry of Youth Affairs & Sports, Govt.of India has revised the NSS grants in the year 2021-22 vide ref No.DO.No.G-20011/2/2023-NSS dated 17th April.2023. (copy enclosed)

2. Accordingly, a guideline for expenditure of NSS Grants at University/+2 Directorate and NSS unit level are furnished and attached for your ready in the annexure-A

3. The financial guidelines for utilization of NSS grants at University and NSS unit level are issued with the directions of the Ministry of Youth Affairs & Sports, Govt of India.

Accordingly, follow the guidelines for expenditure of NSS Grants at University and NSS unit level and inform this to all NSS functionaries under your Jurisdiction for necessary compliance.

This is for your kind information & necessary action Please.

Yours Faithfully



Dr.C.Samuel Chelliah
Deputy Programme Adviser

Copy to: 1. Director, NSS for kind information
2.Under Secretary (NSS) for kind information

**National Service Scheme
Financial Guidelines/ Breakup of Expenditure of NSS Grants**

The Ministry of Youth Affairs & Sports, Govt.of India has revised the NSS grants in the year 2021-22 vide ref No.DO.No.G-20011/2/2023-NSS dated 17th April.2023.The details of revision of NSS grants are also furnished under

1.Regular Activity grants from Rs.250 to Rs.400 per volunteer per year

2. The Special Camping Programme from Rs. 450 to Rs.700 for per volunteer for 7 days camp

Accordingly, the establishment and administrative expenditure pattern of NSS Grants at University/ Directorate, College /School level are furnished below

I. The University/Plus Two/ Technical Directorate level:

The administrative expenses at University/Directorate level have been revised from Rs.30 to Rs.40 per volunteer per year. Accordingly, each University/ Plus Two (+2) & other Technical Directorates can deduct Rs. 40 every volunteer per year as per their allocation from the Regular activity grants only and not from Special camping grants.

The total deducted amount can be utilised for maintenance of NSS Programme Coordinators Cell's Establishment /Contingency expenditure of the University/ +2 Directorate as under

1. The contingent expenses like stationery, postage, telephone and telegrams, etc. Expenditure on Seminars/Workshops and periodical meetings of Principals, Programme Officers and NSS volunteers.
2. Programme Coordinator's Honorarium and his/her Travel expenditure on visiting NSS activities/special camps at institutions and attend meetings at State /National level.
3. Organising Training–cum–Orientation of NSS leaders and Programme Officers.
4. Publication of NSS reports, purchase of literature if any authorized by the University/ Directorate.
5. Other miscellaneous expenditure as decided by the University Plus Two (+2) & other Technical Directorates Advisory Committee within their budget provisions of the administrative expenditures.
6. The expenditure on purchase of office equipment, furniture, telephone and other electronic materials, computers/printers/scanners, internet services, etc may be allowed as per the approval of the University/+2 or Polytechnic or Technical Directorate NSS Advisory Committee and provided the said expenditure within the budget limit of their administrative expenditure.

II. College/School level NSS unit Expenditure:

The NSS expenditure at NSS unit level can be divided in to the following **THREE CATEGORIES** for both **NSS Regular Activity and Special Camp**.

The Regular activity amount is Rs.400/- out of which an amount of Rs.40 will be deducted at the University /Directorate level, hence the NSS unit gets an amount of Rs.360.

NSS REGULAR ACTIVITY: Rs.400x 100Volunteers = Total Rs.40,000/-

The University or Plus Two (+2) Directorate level administrative expenses = 4000 (Rs.40 x 100 volunteers per year (10% of the amount)

After deduction of Rs.40 from the grant of NSS Regular Activity of each NSS volunteer, each NSS unit at College/School may receive an amount of Rs.36,000 for 100 volunteers per year.

The breakup of Expenditure for Rs.360 at NSS unit level is given below.

1. Out of pocket allowance to NSS programme officer

Rs.500 per month ie., Rs.500 x 12 months = **Rs. 6000** (15% of the Rs.40,000). This out-of-pocket allowance can be withdrawn twice (each 6 months period @ Rs.3000) or one time withdrawal of entire Rs.6000. The amount can be transferred through PFMS to NSS Programme Officers bank account by making himself/herself as vendor and transfer the amount.

2.Contingent expenditure:

Rs.2500 per year ie., Rs.25 x 100 Volunteers = **Rs. 2500** (15% of the Rs.40,000)

The Contingency amount of **Rs.2500** for a year can be used for purchase of stationery, postage, part-time clerical /data entry assistance and other miscellaneous expenses. (6.25 % of the Rs.40,000)

The contingent expenditure can be spent by proper bills or through vouchers/receipts of the college/school signed by NSS programme Officer of the concerned NSS unit.

3. Programme Development expenditure: Rs.27500/- (68.75 % of the Rs.40,000) per year per unit under the head **programme Development** for incurring expenditure on the following items.

- a) pre-camp preparation, pre-camp orientation, post-camp evaluation,
- b) expenses on TA and honorarium to resource persons
- c) refreshment to students
- d) travel expenses of students from institutions to the place of work and back by the cheapest mode of transportation.

- e) purchase of utensils, equipment, etc. required for camps and regular programmes
- f) travel expenses in respect of Programme Officers for participation in meetings, seminars, orientation and refresher courses, camps etc
- g) travel expenses (by cheapest mode) in respect of NSS volunteers for participation in camps, meetings, seminars, conferences etc. within or outside the State organized by the Department or with financial assistance from the Department and for participation in the University level leadership camps etc. other contingent expenditure on actual organization of regular NSS Programmes

Note. The NSS programme Officer may register himself / herself as a vendor in the PFMS to withdraw an advance of Rs.500 to 5000 at a time for NSS activities and the account should be settled within one month & again fresh advance can be taken for further NSS activities. (Ref. F.No.G-20013/2/2023-NSS dated 1st February ,2024 by NSS section of the Ministry of Youth Affairs & Sports. (copy enclosed)

The Programme Development expenditure of Rs.27,500 can be spent by proper bills or through vouchers/receipts of the college/school signed by NSS programme Officer and Principal of the concerned institution

III. SPECIAL CAMPING PROGRAMME: (Rs.700x50 volunteers = Rs.35000 for seven days for 50 % of the sanctioned strength of 100 volunteers in each unit i.e 50 volunteers)

The expenditure of special camp **Rs.35000** may be booked under the following **three categories**

1. **Expenditure on board & lodging** of campers at the camp site **Rs.22750** (65% of the amount)
2. **Transportation** of the campers to the camp venue and back **Rs.7000** (20% of the amount)
3. **Miscellaneous** expenditure. **Rs.5250** (15% of the amount)

It is, therefore requested that in order to bring uniformity in NSS pattern of expenditure the above guidelines may be circulated to all NSS Programme Coordinators and all NSS Programme Officers under your jurisdiction. All the NSS units may follow the guidelines in letter and spirit.

These financial guidelines for utilisation of NSS grants at University and NSS unit level are issued with the directions of the Ministry of Youth Affairs & Sports, Govt of India with refence to the letter No.F.No.G-20013/2/2023-NSS Dated 1st February,2024 (copy attached)

Dr.C.Samuel Chelliah
Deputy Programme Adviser
Directorate of NSS , New Delhi

Pankaj Kumar Singh, IPS
Director (NSS)



भारत सरकार
युवा कार्यक्रम और खेल मंत्रालय
शास्त्री भवन, नई दिल्ली-110 001
GOVERNMENT OF INDIA
MINISTRY OF YOUTH AFFAIRS & SPORTS
SHASTRI BHAWAN, NEW DELHI-110 001

D.O. No.G-20011/2/2023-NSS

Dated the 17th April, 2023

Dear *Sir/Madam,*

This is regarding release of National Service Scheme (NSS) Grants to the States/ UTs for the CFY 2023-24. I would like to inform that NSS has been made a Central Sector Scheme w.e.f. 2016-17 onwards. Accordingly, the expenditure under NSS is fully funded by Department of Youth Affairs, Ministry of Youth Affairs & Sports, Government of India. The allocation of NSS volunteers for 2023-24 has been increased from 36 lakh to 39 lakh w.e.f. 2022-23 after the allocation of 3000 New NSS Units which is duly approved by Ministry of Finance and Union Cabinet respectively. The allocation of 39 lakh NSS volunteers and their detailed break-up of volunteers in General/SC/ST categories for releasing the NSS Grants are enclosed at **Annexure-I**.

2. A Statement indicating status of release of funds during the last FY 2022-23 and submission of Utilization Certificates (UCs) are enclosed at **Annexure-II**. For the release of NSS Grants in the CFY 2023-24, it is requested to furnish the following information/documents to this Ministry latest by 1st May, 2023:-

(a) The Utilization Certificate (UC) in respect of NSS Grants released to the States/UTs should be furnished in the prescribed format of GFR-12 C, (copy enclosed at **Annexure-III**) in respect of funds released upto 2022-23.

(b) A Performance Report including financial and physical performance should be furnished alongwith requisites UCs, as indicated in the Proforma at **Annexure-IV**. Further, the PAO (Sports), MoYAS vide its letter No. PAO/YAS/ACCTT/2022-23/278-89 dated 14.03.2023 has furnished the procedure to deposit the CNA bank account interest through Non- Tax Receipt Portal (NTRP). A guideline in this regard may be forwarded to all the State/UT Governments attached at **Annexure-VIII**. Further, it is stated that the proposal for releasing the grants to the State/UT Governments shall not be considered until surrender of the unspent balance alongwith the UCs to the Ministry by the respective State/UT Governments.

(c) A Certificate of Expenditure for reimbursement of additional actual expenditure incurred by the State/UT Governments for NSS activities during previous year i.e. 2022-23 over and above the 1st installment of NSS Grant released as indicated in Proforma at **Annexure-V**.

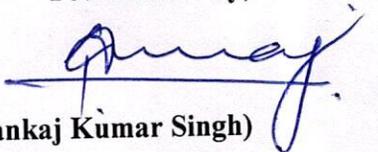
(d) The rate of Regular Activities and Special Camping has been revised duly approved by Ministry of Finance and Union Cabinet for a period of 5 Year i.e. 2021-22 to 2025-26. Now, the rates for Regular Activities and Special Camping would be increased from Rs. 250/- to Rs. 400/- per volunteer per year and Rs. 450/- to Rs. 700/- per volunteer per year (50% of volunteer strength) respectively. Further, the detailed break-up of revised rate of Regular Activities @ 400/- and Special Camping @ 700/- is at **Annexure-VI**.

(e) A proforma is also attached herewith for allocation of financial limits at the CNA level for further distribution of NSS Grant to the Universities/+2 Councils/Colleges/Schools attached at **Annexure-VII**.

3. I shall be grateful, if you could kindly, arrange for submission of Utilization Certificates (UCs) in requisite proforma i.e. GFR-12-C and the Performance Report for the year 2022-23 and other requisite documents to the Ministry to enable us to release 1st installment of NSS Grants for CFY 2023-24.

With regards,

Yours sincerely,


(Pankaj Kumar Singh)

Secretaries in-charge/Administrators of concerned Departments of all States/ UTs.

- Copy for information and necessary action to:
1. The Director, Directorate of NSS, New Delhi.
 2. All Regional Directors of NSS.
 3. The States NSS Officers (SNOs) of all States/ UTs.

F. No. G-20013/2/2023-NSS
Government of India
Ministry of Youth Affairs & Sports
Department of Youth Affairs
(NSS Section)

Shastri Bhawan, New Delhi
Dated the 1st February, 2024

To

1. All State NSS Officers, State/UT NSS Cells
2. All Regional Directors of NSS

Subject: Issues and possible solutions for timely utilization of National Service Scheme Funds at Unit level – instructions - reg

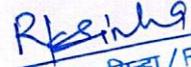
Madam/Sir,

I am directed to refer to the subject cited above and to inform that a huge unspent balance is available with the Central Nodal Agencies (CNAs) as per the 01 report of the PFMS. In this regard, various communications were issued and various virtual meetings were held to utilize this unspent balance.

2. During these meetings, it has come to the notice that the NSS Units at Schools, Colleges, Universities level are not able to make the expenditure due to the following reasons:

- (i) PFMS is not accessible at the remote areas where the vendors may be registered
- (ii) Small expenditure/petty expenditure like water or edible items may not be done through PFMS
- (iii) Local/small vendors need the cash payment not through PFMS

3. Keeping in view para 2 above, the matter was examined in the Department in consultation with the Integrated Finance Division (IFD) of this Ministry and PFMS Offices. In this regard, it has been informed that there is an option to withdraw an advance under PFMS. Accordingly, the Programme Officer (PO) may registered himself/herself as a vendor to withdraw an advance to organize the NSS activities. In this regard, a CNA manual to withdraw the advance is also attached for ready reference (please refer the pages 25-27 of CNA manual).


रवि कुमार सिन्हा / Ravi Kumar Sinha
अवर सचिव / Under Secretary
युवा कार्यक्रम एवं खेल मंत्रालय
M/o Youth Affairs & Sports
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

4. Further, the details of withdrawal of advance payment and details of requirements of bills for payments are as follows:

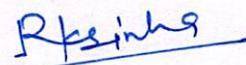
Details of withdrawal of advance		
Maximum upto Rs. 5000	At a time	Account settle within one month
Bills requirement against the advance payment		
Above Rs. 500 upto Rs. 5000	Bill voucher would be required against the expenditure	Account settle within one month
Upto Rs. 500	Hand bill may be generated	Multiple bills upto Rs.500 for the same item will not be permissible and also settle the account within one month.

5. Accordingly, all State NSS Officers(SNOs) and Regional Directors (RDs) of NSS are hereby directed to convey the instructions to the concerned Programme Officers of Schools/Colleges/Institutions/universities etc. at NSS Unit level to follow the procedure for withdrawal of an advance as per CNA manual and also settle the advance payment within the time limit given at Para-4 above. Further, all the State NSS Officers and Regional Directors of NSS are also directed to take a review on regular interval in this regard for timely utilization of funds for organizing the NSS activities.

6. This issues with the approval of the competent authority.

Yours faithfully

Encl: As above.



(Ravi Kumar Sinha)

Under Secretary to the Government of India

Tel. 011-23386390
रवि कुमार सिन्हा / Ravi Kumar Sinha
अवर सचिव / Under Secretary
युवा कार्यक्रम एवं खेल मंत्रालय
Ministry of Sports
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

Copy to:- The Deputy Programme Adviser, Directorate of NSS, Shivaji Stadium Annex, New Delhi