

પરીપત્ર

વિષય : યુ.જી./પી.જી./એલએલ.બી./બી.એડ. સેમ.-૩ અને સેમ.-૧ ની પરીક્ષાના, પરીક્ષા ફોર્મની New ERP સોક્ટવેરમાં ઓનલાઇન એન્ટ્રી શરૂ કરવા બાબત. (સેમ.-૧ રીપીટર/A.T.K.T. વાળા વિદ્યાર્થીઓ માટે)

આથી ઉપરોક્ત વિષયે ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી ભવનના અધ્યક્ષશ્રીઓ, અનુસ્નાતક કેન્દ્રના પ્રોફેસર્સ ઇન્ચાર્જશ્રીઓ, સંલગ્ન તમામ કોલેજોના આચાર્ચશ્રીઓ તથા માન્ય સંસ્થાના વડાઓને જણાવવાનું કે, New ERP સોફ્ટવેર અંતર્ગત યુ.જી./પી.જી./એલએલ.બી./બી.એડ. સેમ.-૩ અને સેમ.-૧ ની પરીક્ષાના, પરીક્ષા ફોર્મની ઓનલાઇન એન્ટ્રીની તારીખ નીચે મુજબ રહેશે. નિયત સમય-મર્યાદામાં કોલેજ દ્વારા તેમના લોગીન <mark>મારફત એન્ટ્રી કરવાની ર</mark>હેશે.

જે કોલેજો દ્વારા <mark>યુ.જી./પી.જી./એલએલ.બી./બી.એડ.સેમ.-૩</mark> માં નીચે મુજબના તબક્કાઓ પૂર્ણ કરેલ હશે, તે-જ કોલેજોના પરીક્ષા ફોર્મની ઓનલાઇન એન્ટ્રી થઇ શકશે. જેથી નીચે મુજબના તબક્કાઓ જે કોલેજ દ્વારા પૂર્ણ કરવામાં ના આવ્યા હોય તેવી કોલેજોએ વહેલી તકે પૂર્ણ કરી, નીચે મુજબની તારી<mark>ખોમાં પરીક્ષા</mark> ફોર્મની ઓનલાઇન એન્ટ્રી કરવાની રહેશે.

વર્ષ : ૨૦૨૩-૨૪ પસંદ કરીને નીચે મુજબની પ્રક્રિયા કરવાની રહેશે.

Steps

1. College/Dept. Subject Mapping — College/Department Configuration

Student Configuration

Menu Name

- 2. Student Subject Mapping
- **3.** Release Students Subject Selection
- **4.** Add Program Term Division Master
- 5. Student Division Mapping Student Configuration
- 6. Students Roll No. Generation
- ઉપરોક્ત ૧ થી ૬ તબક્કાઓ અંગેની માર્ગદર્શિકા તેમજ પરીક્ષા ફોર્મ ભરવા તેમજ ચલણ / પરીક્ષા ફોર્મ ફી જનરેટ તેમજ પ્રિન્ટ કરવા અંગેની માર્ગદર્શિકા સેમેસ્ટર-૧ મુજબ રહેશે.

[પરીક્ષા ફોર્મ ફી, અત્રેની યુનિવર્સિટીની વેબસાઇટ પર તા.03/0૮/૨૦૨૩ ના રોજ મુકવામાં આવેલ પરીપત્ર મુજબ રહેશે.]

કોર્ષનું નામ	रेज्युलर झी मा	લેઇટ ફી [રેગ્યુલર ફી + ૫૦૦]	દંડાત્મક ફી [રેગ્યુલર ફી + ૫૦૦ + ૧૫૦૦]
યુ.જી.∕પી.જી.∕બી.એડ.∕ એલએલ.બી. સેમ ૩ અને સેમ ૧	તા.૧૯/૦૮/૨૦૨૩ થી તા.૦૨/૦૯/૨૦૨૩	તા.૦૪/૦૯/૨૦૨૩	તા.૦૫/૦૯/૨૦૨૩

છેલ્લી તારીખ બાદ કરવામાં આવેલ સુધારો સોફટવેર સ્વીકારશે નઠી. દંડાત્મક ફી ની તારીખ બાદ પણ જો કોઇ વિદ્યાર્થીનું પરીક્ષા ફોર્મ ઓનલાઇન ભરવાનું બાકી રઠેલ હોય તો તેવા વિદ્યાર્થીઓના પરીક્ષા ફોર્મ અત્રેની યુનિવર્સિટી ખાતેથી <mark>ડબલ દંડાત્મક ફી</mark> [દંડાત્મક ફી × ૨(બે)] ભરી પરીક્ષા ફોર્મ ભરવાનું રઠેશે.



રેગ્યુલર ફીની છેલ્લી તારીખ સુધીમાં ચલન જનરેટ કરવાનું રહેશે, તેવી જ રીતે લેઇટ ફી અને દંડાત્મક ફી માટે અલગ-અલગ ચલન જનરેટ કરવાના રહેશે. જો કોઇ કોલેજ દ્વારા ઉપર મુજબ ચલન જનરેટ કરવામાં નહી આવે તો ત્યારબાદની તારીખમાં ચલન જનરેટ થશે નઠી જેની ગંભીરતાથી નોંધ લેવી.

છેલ્લી તારીખ બાદ ચાલુ કામકાજના દિવસ ૨(બે)માં ફરજીયાત પણે ચેકલિસ્ટ તેમજ બેંકમા ભરેલ ચલણની રસીદ પરીક્ષા વિભાગમાં જમા કરવાના રહેશે, જો કોલેજ દ્રારા નિયત સમયમર્યાદા બાદ પરીક્ષા ફોર્મ જમા કરવામાં આવશે તો તેવી કોલેજના બેઠક નંબર જનરેટ થશે નહી જેથી તેની સંપૂર્ણ જવાબદારી જે-તે કોલેજન<mark>ી</mark> રહેશે. જેની ગંભીરતાથી નોંધ લેવી. <mark>પરીક્ષા ફોર્મ ફી બેંકમાં</mark> ઓફલાઇન માધ્યમ દ્વારા અથવા ચલણમાં આપેલ બેંક ખાતામાં ઓનલાઇન માધ્યમ દ્વારા પણ ચુકવણી કરી શકાશે. ચુકવણી થયા બાદ ચુકવણી સફળતા પૂર્ણ થચેલ છે તેના પૂરાવા તરીકે ચુકવણી બાદનો Payment Reference Number ચલણમાં દર્શાવવો કરજીયાત છે તેમજ તેની એક નકલ જોડવાની રહેશે જેની ખાસ નોંધ લેવી.

ખાસ નોંધ ∙

- દરેક વિદ્યાર્થીએ પરીક્ષા ફોર્મમાં જે વિષય દર્શાવેલ હોય તે જ વિષયની કોલેજ દ્વારા સોફટવેરમાં એન્ટ્રી કરવી.
- કોલેજ દ્વારા પરીક્ષા કોર્મની એન્ટ્રી થયા બાદ કરજીયાત વેરીકાય કરી લેવાનું રહેશે.
- રીપીટર વિદ્યાર્થીનાં વિષયમાં ફેરફાર કરી આપવામાં આવશે નહી, જે કોલેજ તેમજ વિદ્યાર્થીઓએ ધ્યાને લેવું.
- ૪. પરીક્ષાના આવેદ<mark>નપત્ર કોલે</mark>જે પોતાની પાસે રેકોર્ડમા<mark>ં સાચવી</mark>ને રાખવાં, જરૂર પડ<mark>ચે યુ</mark>નિવર્સિટી દ્વારા મં<mark>ગાવવા</mark>માં આવે તો રજુ કરવાનાં રહેશે.
- ૫. જુના વિદ્યાર્થીઓની સ્પોર્ટ્સ ફ્રી રૂ.૭૦/- તેમજ કલ્ચરલ એક્ટિવિટી ફ્રી રૂ.૭૦/- સેમ.-૩ ના પરીક્ષા ફોર્મ સાથે ઓફલાઇન/ઓનલાઇન માધ્યમ મારફત જમા કરાવવાની રહેશે. જે કોલેજ દ્વારા સ્પોર્ટસ કી તેમજ કલ્ચરલ એક્ટિવિટી કી જમા કરાવવામાં નહી આવે તેવી કોલેજોના પરીક્ષા ફોર્મ સ્વીકારવામાં આવશે નહી. જેની સંબંધીતોએ ખાસ નોંધ લેવી.
- S. પરીક્ષા ફોર્મ ભરનાર તમામ વિદ્યાર્થીઓના ABC ID ની ઓનલાઇન એન્ટ્રી કરવી ફરજીયાત છે. જે વિદ્યાર્થીઓના ABC ID બનાવેલ ના હોય તેવા વિદ્યાર્થીઓના ABC ID બનાવી ત્યારબાદ પરીક્ષા ફોર્મની ઓનલાઇન એન્ટ્રી કરવાની રહેશે.

ેં. ડી. ગ્રેમ, ૨૧૫ડી ૫) પરીક્ષા નિયામક

બીડાણ : સેમેસ્ટર-૧ માં રીપીટર વિદ્યાર્થીઓના પરીક્ષા ફોર્મ ભરવા અંગેની માર્ગદર્શીકા

ક્રમાંક - બીકેએનએમયુ/પરીક્ષા/૮૩૯/૨૦૨૩ ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી, ગવર્નમેન્ટ પોલીટેકનીક કેમ્પસ, ભક્ત<mark>કવિ નરસિંહ મ</mark>હેતા ચુનિવર્સિટી રોડ, 21 તિર્ગમાર્ચ ખડિયા, જૂનાગઢ-૩૬૨૨૬૩ તા.૧૮/૦૮/૨૦૨૩

પ્રતિ.

યુનિવર્સિટી ભવનના અધ્યક્ષશ્રીઓ, અનુસ્નાતક કેન્દ્રના પ્રોફેસર્સ ઇન્યાર્જશ્રીઓ, સંલગ્ન તમામ કોલેજોના આચાર્યશ્રીઓ, માન્ય સંસ્થાના વડાઓ તેમજ વિદ્યાર્થી ભાઇઓ તથા બઢેનો તરક….

નકલ સવિનય રવાના :-

(૧) માન.કલપતિશ્રીના અંગત સચિવશ્રી (જાણ અર્થે)

(૨) આઇ.ટી. સેલ (વેબસાઇટ પર પ્રસિધ્ધ થવા તેમજ યોગ્ય કાર્યવાહી અર્થે) (૩) હિસાબી શાખા. (યોગ્ય કાર્યવાહી અર્થે)

Help Manual

Subject Selection mapping Module For college

College /Department Subject Mapping

Logging Your Username and password

https://bknmuerp.in

Select <u>College / Department Management</u> module



<u>Step : 1</u>

- Go to College Department Configuration then select college/Department Subject Mapping
- Choose subject for which your college has been granted university permission



• Click "+ " Symbol Add New College/Department Subject Mapping

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- Select Program Name, Academic Batch Name and Term. Then Select Check box for your college/Department Subject mapping
- Also View College/Department Subject Mapping

<u>Step : 2</u>

I. Student Subject mapping

- Student Configuration
- Go to Student Configuration select Student Subject mapping

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• Click "+ " Symbol Add New Student Subject Mapping .

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- Select Program Name, Academic Batch Name and Term Syllabus batch Name. Then Select Check box for your Student Subject mapping and also Select Student for this Subject. check all Details after you Submit.
- To delete All student subject selected for click cancel option. Only one student deleted for × click Symbol
- Also View Student Subject Mapping.

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II. Release Student Subject Selection

- Select Program Name, Academic Batch Name and Term, Syllabus batch Name Freeze Data.
- Then show view student option Select any one option
 - A. Subject Selection Release Pending,
 - B. Subject Selection Released,
 - C. Subject Selection Pending,
 - D. Unrelease Subject Selection (Withdrawal Cases)

- Show Student Details check All Details and select Check box then Submit to this page.
- III. Student Division Mapping
 - ➢ Go to master and selete program Term Division mapping

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- > Go to College Department > Master and Click Program Term Division
- New Add program Term Division

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- Click "+" Symbol then Add a new program Term Division Mapping.
- No, of Division. example No of Division: -1 open one column and also add one or more Division click add Divi.
- Also View program Term Division Mapping.

• Go to College Department Select Student Division Mapping.

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- Click "+ " Symbol Add New Student Division Mapping.
- Also View Student Subject Mapping.

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- Select Program Name, Academic Batch Name and Term, Syllabus batch Name Freeze Data.
- After Select Division, Select Filter option Garnet and select checkbox for Student Details Submit to page.

IV. Student Roll Number

•	Go to	College Departme	nt Select Studen	t Roll Number.
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			Submit Cancel		

- Select Program Name, Academic Batch Name and Term, Syllabus batch Name and Freeze Data.
- Select Division. Generate Roll Nos Automatically Click Checkbox. And generate roll no. all student detail show and seat no.



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1. Generate Provisional Exam Form

Insert Functionality:

• The page shall allow the Colleges to generate provisional exam forms in bulk.



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View Functionality:

- User can View all records.
- Users can also Export/ Delete Multiple records.



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2. Examination Form and College Verification

Insert Functionality:

- College User can verify Exam form of students one by one.
- College user also selects Answering Language, Payment Information and also change Subject selection if required of selected students.

DASHBUARD				
MASTER	College *	COLLEGE OF COMPUTER, SCIENCE & INFORMATION	TECHNOLOGY +	
HE TO O	Program *	BACHELOR OF SCIENCE AND INFORMATION TECHN	OLOGY T	
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REPORT	Exam *	BACHELOR OF SCIENCE AND INFORMATION TECHN	OLOGY B.SC.(IT) SEME *	
PRE-EXAMINATION	G 14	Un-Freeze		
	Enrolment No *	E22013108001010007 - KRISHA DILIPKUMAR *	Find	
	Student Details:			
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	SP ID *	20221012805	Exam Type *	🖲 Regular 🔘 Part
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	Payment Mode *	Please Select *	Student Payment Reference No *	
	Student Payment Date *	DD/MM/YYYY	Student Payment Remarks	
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3. Activity Wise Payment (Exam Activity)

Functionality:

- College User can generate challan for bulk of Examination forms.
- Upon generation of challan a unique challan number will be generated which will be used in payments.
- List of applicants will be shown after selected parameter search with having check box selection facility by which bulk payment process will be done.
- Cash and Cheque/ Draft payment options are available for payment.
- If user selects cash challan option, then cash challan will be printed for colleges.
- If user selects Cheque/ Draft option then related Cheque/ Draft No, Date and Bank Name are entered then challan will be printed for colleges.

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4. Payment Transaction Search

Functionality:

- Using this page, university/ college user can update payment status of offline / online payments with Re-initiate payment.
- Payment list will be populated as per selection of fields.
- In form's list we can see the "No of Students, Payment Information's, Re-initiate Payment"
- In form's list we can delete payment of those whose status is pending.
- User can also export payment list in excel from EXPORT ALL button.
- User can also view students list from "Number of students" field.

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Part/ATKT Student

Logging Your Username and password

https://bknmuerp.in

Select College Department module





			Part/ATKT Exam Form
Sel	ect Admission	Years – 2022-23	Selected Academic Years: 2022-2
BKNMU			Academic Yours 2022-2023 + Websame Jestadicin d
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sard	Note: Please start this Exams only once the St	process of Subject Selection for consented Students for Special B wdent Consent Process is Over.	Exam and Part/ATKT Subject Selection for non-consented Students for Regular
	C Admission Near :*	2022-3823	
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Select Your College/Department then Select Student Name One by One for Part/ATKT Student show Student Detail

> Kindly check and verify All Details then after Click Submit option

> પરીક્ષા ફોર્મ જનરેટ કરતા સમયે શૈક્ષણિક વર્ષ : ૨૦૨૩-૨૪ કરવું.