



ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી, જુનાગઢ

(ગુજરાત પબ્લિક યુનિવર્સિટીઝ અધિનિયમ નં. ૧૫/૨૦૨૩)

BHAKTA KAVI NARSINH MEHTA UNIVERSITY, JUNAGADH

[Gujarat Public Universities Act No. 15/2023]

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Ref.No. BKNMU/Ph.D./ 113/2026

Date: 30/07/2026

NOTIFICATION

It is notified that as per decision taken in the meeting of Academic Council dated 06-03-2026 vide its resolution No. 04.15.04, meeting of BOM dated 12-03-2026 vide its resolution No.11.04, the Ordinance for Ph.D. Programme of Bhakta Kavi Narsinh Mehta University, Junagadh has been made and annexed herewith. These ordinances come into force from the date of its publication.


30/7/2026
O.S.D.

(Ph.D. Section)

**Bhakata Kavi Narsinh Mehta University,
Junagadh.**

Copy forwarded to :

- P.S. to Hon. Vice-Chancellor/Registrar, Bhakta Kavi Narsinh Mehta University, Junagadh.

BHAKTA KAVI NARSINH MEHTA UNIVERSITY, JUNAGADH



PH.D. ORDINANCES-2026

(With Effect from the Academic Year 2025-2026)

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BHAKTA KAVI NARSINH MEHTA UNIVERSITY

JUNAGADH

Ph.D. ORDINANCES-2026

O.Ph.D.-1 :	SHORT TITLE, APPLICATION AND COMMENCEMENT
	This Ordinance shall be called by name “Bhakta Kavi Narsinh Mehta University, (Minimum Standards and Procedures for Award of Ph.D. Degree) Ordinances, 2026”. It shall come into force on the date as notified by the Bhakta Kavi Narsinh Mehta University, Junagadh. It is applicable to all candidates who want to register for Ph.D. Programme at Bhakta Kavi Narsinh Mehta University. These ordinances shall apply to the Ph.D. studies conducted in different disciplines in the University Post Graduate Departments, Constituent Colleges, Affiliated Colleges, Recognized Institutes or P.G. Centers established and/or maintained by the Bhakta Kavi Narsinh Mehta University for the purpose of Ph.D. studies.
O.Ph.D.-2 :	DEFINITIONS:
1	‘Act’ means the Bhakta Kavi Narsinh Mehta University Act, 2015.
2	“Adjunct Faculty” means a part-time or contingent instructor, but not full-time faculty member hired to teach by a Higher Educational Institution;
3	“Cumulative Grade Point Average (CGPA)” means a measure of the overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all semesters. It is expressed up to two decimal places;
4	“Credit” means the number of hours of instruction required per week over the duration of a semester. A three-credit course in a semester means three one-hour lectures per week, with each one-hour lecture counted as one credit.
5	“Commission” means the University Grants Commission established under Section 4 of the UGC Act 1956;
6	‘Candidate for Ph.D. Study’ means a candidate, who has obtained Master Degree in any recognized discipline and has submitted his candidature for the purpose to enroll and pursue Ph.D. with required qualification.
7	“College” means an institution engaged in higher education and/or research, either established by a University as its constituent unit or is affiliated with it;
8	‘Affiliated College’, ‘Recognized Institution’, ‘Self Finance Institution’, ‘University Centre’, ‘University College’, ‘University Department’, respectively means the said college, institution, Centre or Department as provided under Section 2(1), 2(7), 2(10), 2(15), 2(16),

	2(17) of Act, which are approved and engaged to conduct Ph.D.research in any discipline.
9	‘Blood Relation’ means a relation which relates the supervisor and the research scholar by any relations mentioned hereunder: 1) Father and Son/Daughter. 2) Mother and Son/Daughter. 3) Father-in-Law and Son-in-Law/Daughter-in-Law. 4) Mother-in-Law and Son-in-Law/Daughter-in-Law. 5) Husband and wife which includes divorcee spouse also 6) Brothers 7) Sisters 8) Brothers and Sisters 9) Children of brothers and sisters
10	“Course” means one of the specified units which go to comprise a programme of study;
11	‘Course Work’ means the courses of study prescribed by the university/department/centre to be undertaken by a student registered for Ph.D. Degree.
12	“Direct Contact” means a live contact between research supervisor and research scholar for the purpose of supervision, monitoring and guidance concerned with the Ph.D. study.
13	“Degree” means a degree awarded by a Higher Educational Institution in accordance with the provisions of section 22 (3) of the UGC Act.
14	“External examiner” means an academician/researcher with published research work who is not part of the Higher Educational Institution where the Ph.D. scholar has registered for the Ph.D. programme;
15	“Foreign Educational Institution” means–(i) an institution duly established or incorporated in its home country and offering educational programmes at the undergraduate, postgraduate and higher levels in its home country and (ii) which offers programme(s) of study leading to the award of a degree through conventional face-to-face mode, but excluding distance, online, ODL mode.
16	“Grade Point” means a numerical weight allotted to each letter grade on a 10-point scale;
17	“Guide/Research Supervisor” means an academician/researcher recognized by Higher Educational Institution to supervise the Ph.D. scholar for his/her research;
18	“Higher Educational Institution” means a university or institution specified under clause 2 of Regulation 1 of UGC Regulations-2022;
19	“Open and Distance Learning Mode” shall have the same meaning as defined under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations 2020;

20	“Online Mode” shall have the same meaning as defined under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations 2020;
21	“Plagiarism” means the practice of taking someone else’s work or idea and passing them as one’s own;
22	“Programme” means a higher education programme pursued for a degree specified by the Commission under sub-section (3) of section 22 of the UGC Act;
23	“Prospectus” means any document, whether in print or otherwise, issued for providing fair and transparent information relating to a Higher Educational Institution and programmes, to the general public (including to those seeking admission in such Higher Educational Institutions) by the Higher Educational Institutions;
24	“Research Proposal” means a brief write-up giving an outline of the proposed research work which the Ph.D. Scholar shall submit along with the application for registration for Ph.D. programme;
25	“University” means a Higher Educational Institution established or incorporated by or under a Central Act, a Provincial Act, or a State Act, and shall include any institution for higher education deemed to be a University under Section 3 of the UGC Act.
26	“Enrollment” means an enrollment of research scholar for the purpose to conduct research study for the Ph.D. degree programme after fulfillment of relevant statutory requisites.
27	Inter/Multi-disciplinary research means research conducted by a Ph.D. Research Scholar in two or more academic disciplines.
28	“Ordinance” means the Ph.D. Ordinances of the Bhakta Kavi Narsinh Mehta University.
29	“Ph.D. Degree” means the degree of ‘The Doctor of Philosophy’ in any discipline as provided under the Statute of the Bhakta Kavi Narsinh Mehta University, Junagadh.
30	“Principal Supervisor” means Research Supervisor who supervises or guides Ph.D. Scholar along with any other co-supervisor. In absence of co-supervisor, the research scholar will be supervised only by one Research Supervisor and he/she will not be called a “Principal Research Supervisor” but only “Research Supervisor”. Co-supervisor/Co-guide means other than principal Research Supervisor/guide. In this document, the terms Research Supervisor and Guide are used interchangeably.
31	“PET” means Ph.D. Entrance Test - an eligibility test conducted to determine the eligibility of the candidate for Ph.D. study.
32	“Research Scholar” means a scholar, who satisfies all the mandatory requisites for the purpose to enroll as Ph.D. scholar in any discipline and has been enrolled as a Ph.D. Scholar at Bhakta Kavi Narsinh Mehta University.
33	“Statute” means the ‘Statutes’ of the University.

34	“Teachers” means a teacher, as defined under section 2(12) of the University Act.
35	“University” means the ‘Bhakta Kavi Narsinh Mehta University’ established by the Gujarat Act No.23 of 2015.
36	‘BKNMU’ means Bhakta Kavi Narsinh Mehta University, Junagadh
37	RAC means ‘Research Advisory Committee’ constituted for subjects as stated in UGC NET/GSET examination and by University P.G. Departments/Academic/Ph.D. Section, Bhakta Kavi Narsinh Mehta University to carry out evaluation of Ph.D. Studies and other matters related to research.
38	BoR means Board of Research. This board will advise the authorities of the University on all matters connected with the promotion of advanced studies and research of the Universities.
O.Ph.D.-3:	GENERAL RULES FOR ADMISSION IN Ph.D. PROGRAMME
3.1	The University shall not allow any student to register for Ph.D. programme through the mode of distance education.
3.2	It shall be mandatory for the Ph.D. research scholar to conduct the Ph.D. study at their respective Departments or affiliated Colleges/Institutions for the purpose to conduct research study in any discipline. Provided that such student has to get approval from the DRC/RAC and the concerned Principal Supervisor/Co-Supervisor to conduct research in any other University or Department or Institute or College, in case of no provision for such practicals and experiments in their own Institute or Department or College.
3.3	It shall be mandatory for the Ph. D. research scholar to be in direct and fruitful contact with his supervisor/s. Review of the related literature, review of published research in the subject, laboratory work, field work, seminar/conference, teaching(online/offline) and study of different contemporary and development issues in the subject/topic. etc. will be considered as direct and fruitful contact hours. The research scholar is required to submit a certificate issued by his Ph.D. supervisor (to the said effect) to the University when university demands.
3.4	The determination of subject for PET will be conducted in subjects explicitly prescribed in university website. The subsequent DRC/RAC will also be constituted in the same manner of the subjects prescribed in the said examination.
3.5	The scholars shall follow the ordinances/rules and regulations prescribed by the University from time to time, even if they are not included in these Ordinances. The University shall have the right to modify, change or add to the ordinances/rules and regulations which shall be binding to the scholars.

3.6	The Ph.D. scholars shall be entirely responsible for any duplication or plagiarism/academic dishonesty or piracy occurring in the thesis. In case any such acts are detected even after the award of the degree, the scholar shall be held accountable for the irregularity and this may even lead to cancellation of the degree. The decision of the University in this regard shall be final and binding to the scholar.
3.7	If any differences of opinion/ develop between the research scholar and the guide at any time during the course of the research work, it should be put before DRC/RAC and the decision of DRC/RAC in this matter shall be final and binding to the research scholar and the guide. If guide is the member of DRC/RAC, he/she will have no right in final decision but he/she will be allowed to present his/her case for such case/s.
3.8	The Vice Chancellor is the final authority to take final decision of any kind in case of emergency.
O.Ph.D.-4:	RECOGNITION AND ALLOCATION OF SUPERVISOR/CO-SUPERVISOR
4.1	Subject to the other provisions of this ordinance, a teacher, who is a Professor, Associate Professor or Assistant Professor/Principal/Adhyapak Sahayak in this University department/affiliated college/constituent college/PG centre/recognized institution of the Bhakta Kavi Narsinh Mehta University and employed as a Permanent Teacher or a Scientist shall be eligible to apply for recognition to supervise Ph.D. study/Research scholar in Bhakta Kavi Narsinh Mehta University subject to the following eligibilities. a) Must have Ph.D. or an equivalent degree in the concerned subject. b) Permanent faculty members working as Professor/Associate Professor in Bhakta Kavi Narsinh Mehta University with a Ph.D., and at least five research publications in peer-reviewed or refereed journals and permanent faculty members working as Assistant Professors/Adhyapak Sahayak in Bhakta Kavi Narsinh Mehta University with a Ph.D., and at least three research publications in peer-reviewed or refereed journals may be recognized as a Research Supervisor in the university department or in its affiliated colleges/Post-graduate Colleges/institutes. Such recognized research supervisors cannot supervise research scholars in other university, where they can only act as co-supervisors. Ph.D. awarded by a university under the supervision of a faculty member who is not an employee of the university or its affiliated Post-graduate Colleges/institutes would be in violation of these Regulations. For Ph.D. scholars working in Central government/ State government research institutions whose degrees are given by Higher Educational Institutions, the scientists in such research institutions who are equivalent to Professor/Associate Professor/Assistant Professor/Adhyapak Sahayak can be recognized as supervisors if

	they fulfill the above requirements. Provided that in areas/disciplines where there is no, or only a limited number of peer-reviewed or refereed journals, the university may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing. c) Must have permanent recognition as a UG and PG Teacher of BKNM university. It is not required for teachers who are teaching in PG department of this university. d) The Professor/Asso.Professor/Asst.Professor of other university cannot be the guide of this university. However, they can act as a co-guide. e) In Multi/inter disciplinary areas (subjects), a candidate who has qualification/s or experience/expertise in special or related discipline/s can apply for recognition as Guide in an additional/different/allied subject, Vice Chancellor may recognize a candidate as Ph.D. guide. f) If any recognized research supervisor of BKNMU wants guideship in other allied subject/s, he/she should have published two research papers in that allied subject He should have to go through the process of fresh guideship recognition. g) No teacher shall be allowed to seek permanent recognition as Ph.D. Supervisor under this ordinance unless he is an employee of the University department, college constituted and run by the university and affiliated to this university or institution recognized by this university. h) Only a permanent teacher of this University/Institution/affiliated college Deemed to be a University/College can act as a supervisor. The external supervisors are not allowed. However, Co-Supervisor can be allowed in inter/Intra-disciplinary areas from other departments of the same institute or from other university/institution with the approval of the RAC. The Research Supervisor's consent/proposal is must in these cases. i) In case of Ph.D. topics which are of inter-disciplinary in nature or wherever the RAC concerned feels that the expertise in the proposed research area needs to be supplemented, then the RAC may recommend co-supervisor from BKNMU or outside or from another University/institute which is to be approved by BoR. The co-supervisor should have expertise in the proposed field as evidence by his/her research publications. The co-supervisor may be instructed at the time of registration or even after registration, subject to recommendation by RAC. j) The Academic/Ph.D. Section of the University will process the fresh applications for recognition as Ph.D. Research Supervisor. The Vice Chancellor will recommend one subject expert subject wise for evaluating such applications. The Subject Expert will
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	evaluate the applications keeping in mind the criteria laid down in these ordinances. k) Research papers submitted by a candidate for recognition as Ph.D. supervisor will be evaluated by an external expert not below the rank of Professor/Associate Professor or equivalent eminent academician nominated by the Vice Chancellor. The report must be positive. In case of negative opinion, the Vice Chancellor may send his/her application for re-evaluation to the second expert. If the second expert's report is positive, he/she will be given guideship. If the second expert report is negative, the candidate can reapply only in the next academic year.
4.2	A Research supervisor/Co-supervisor who is a Professor, at any given point of time, cannot guide more than Eight (8) Ph.D. scholars, an Associate Professor as Research Supervisor can guide up to a maximum of six (6) Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of four (4) Ph.D. scholars. The Scholar who is a Research Assistant/Research Associate/JRF/SRF/WoS/Project Fellow/Project Assistant or having any other fellowship and working in Research Project of Research Supervisor shall be in addition to the above mentioned numbers of respective Ph.D. Guide i.e. they will be considered as supernumerary. In any case, supernumerary seats should not be more than two which includes the international students as well.
4.3	In case of relocation of Ph.D. woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/supervisor from any funding agency. The scholar will however give due credit to the parent guide and the institution for the part of research already done.
4.4	In case of death of a supervisor, the student shall be transferred to other supervisor of BKNMU on recommendation of RAC and BoR. In case, there is not vacant seats with any research supervisor, such candidates' seats can be allotted in addition to the maximum number of seats to the research supervisor on temporary basis, but as the seats become vacant, such candidates immediately be relocated to the concern research supervisor.
4.5	In case of retirement of a teacher, the teacher shall continue as a supervisor till the enrolled student(s) are awarded the degree.
4.6	In case of relocation of a teacher to another University/institute, the teacher shall continue as a supervisor of that University/college till his registered students are awarded the degree.
4.7	The university shall, on the recommendation of the RAC, transfer the scholars registered under a Ph. D. Guide to another Ph.D. Guide in the same subject discipline if the original Ph.D. Guide is unable to provide guidance due to unavoidable circumstances.

4.8	A Ph. D. Guide shall produce or register at least one Research Scholar during the last five years of his/her recognition as a Ph. D. Guide, failing which his/her recognition as a Ph. D. Guide shall automatically be derecognised and he/she shall be required to seek re-recognition as a Ph. D. Guide through due process.
4.9	Board of Management of the University, at any time on the recommendation of the Academic Council/ BoR, shall be empowered to withdraw the Guideship of a recognised teacher. The Academic Council can make such a recommendation on the ground of: (a) moral turpitude, and / or (b) plagiarism, and / or (c) any act harming the interest/quality concerns of the University.
4.10	If a person is engaged in government/public undertaking/research institute/semi government institution/Industry/NGO or any other institution of similar nature and having specialization in the respective field with 10 years of experience can be a co-guide at BKNMU with prior permission of the RAC and BoR.
4.11	If any recognized research supervisor of BKNMU wants guideship in other allied subject/s, he/she should have published two research papers in that allied subject and should have total five years of teaching experience. He should have to go through the process of fresh guideship recognition. But the total research scholars should not exceed from the prescribed limit.
4.12	Adjunct Faculty members shall not act as Research Supervisors and can only act as co-supervisors.
4.13	Faculty members with less than three years of service before superannuation shall not be allowed to take new research scholars under their supervision. However, such faculty members can continue to supervise Ph.D. scholars who are already registered until superannuation and as a co-supervisor after superannuation, but not after attaining the age of 70 years.
4.14	It will be considered vacant seat when research supervisor's research scholar submit his/her Ph.D. Thesis or he/she discontinued or is removed.
4.15	At any point, the total number of Ph.D. scholars under a faculty member, either as a supervisor or a co-supervisor, shall not exceed the number prescribed in clause 10.2.
O.Ph.D.-5:	ELIGIBILITY CRITERIA FOR ADMISSION TO THE PH.D PROGRAMME
5.1	Candidates who have completed: 1) A 1-year/2-semester master's degree programme after a 4-year/8-semester bachelor's degree programme or a 2-year/4-semester master's degree programme after a 3-year bachelor's degree programme or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least

	55% marks in aggregate (without grace marks) or its equivalent grade in a point scale wherever grading system is followed; OR equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time. Provided that a candidate seeking admission after a 4-year/8-semester bachelor's degree programme should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time. 2) Candidates who have completed the M.Phil. programme with at least 55% marks in aggregate (without grace marks) or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. programme. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.
O.Ph.D.-6:	DURATION OF THE PROGRAMME
6.1	A full time/ part time Ph.D. programme shall be for a minimum duration of six semesters/three years, including course work and a maximum of twelve semesters/six years. All candidates of both type of Ph.D. will have to pay fees until the synopsis is submitted as per the guideline given in these ordinances.
6.2	A maximum of an additional two (2) years can be given through a process of re-registration; provided, however, that the total period for completion of a Ph.D. programme should not exceed

	eight (8) years from the date of admission in the Ph.D. programme. The fee for re-registration will be as it is prescribed for registration fee. Provided further that, female Ph.D. scholars and Persons with Disabilities (having more than 40% disability) may be allowed an additional relaxation of two (2) years; however, the total period for completion of a Ph.D. programme in such cases should not exceed ten (10) years from the date of admission in the Ph.D. programme.
6.3	The duration of the programme shall be from the date of registration in the Ph.D. programme.
6.4	The research scholar who is getting any financial assistance from any government/Semi Government departments/agencies/ institutions, the leave rules of fellowships/scholarships/stipend of respective department/agency/institution/ government/Semi Government departments will be applicable. Prior permission for leave should be taken from the Supervisor and Head of the Institution/Department.
6.5	A female Ph.D. Scholars may be provided Maternity Leave/Child Care Leave up to 240 days in the entire duration of the Ph.D. programme. For availing the maternity leave, a medical certificate with leave report should be submitted to the Academic/Ph.D. Section of the university with approval of Research Supervisor prior to starting the maternity leave and joining report at the time of completion of the maternity leave. This leave should be excluded from the period of active Ph.D. research.
6.6	For student exchanges, provided that they contribute significantly to the completion of the thesis, leave of absence may be granted from the second year onwards on the following basis: a) research expeditions (less than one month): authorised by the supervisor and head of the department; b) research missions (more than one month): proposed by the department and approved by the Research Advisory Committee for working in National/International Research Laboratories or Centres of Excellence; and exchange programmes: proposed by the department and approved by the Research Advisory Committee for working in the Institutions in India/abroad.
6.7	a) Academic Leave of maximum 30 days in a calendar year is permissible for field trips such as data collection, survey work, attend conferences/seminars/workshops/trainings/ short-term courses etc. b) Academic leave exceeding 30 days should be approved by the Head of the Department/Principal on recommendation of the Supervisor.
6.8	A candidate has to submit the thesis within one year after submitting the synopsis, failing which he/she has to repay the synopsis fee and all skipped semester fees along with late fee

	and penalty fee. In such cases, scholar should write an application stating that he/she will submit the thesis within one year which should be countersigned by his/her guide. Maximum tenure for completion of the Ph.D. programme will be binding to scholar in such cases.
6.9	The Ph.D. Scholar who got appointed in any institution after registration can apply for the change from full time to part time with evidences such as appointment order, No Objection Certificate and recommendation letter of the Research Supervisor which are to be approved by the concerned RAC.
O.Ph.D.-7:	PROCEDURE FOR ADMISSION
7.1	All the eligible candidate should have to apply for PET in the subject and faculty in which he/she possesses master's degree.
7.2	Subject to the provision of this ordinances, the University administration shall be required to respect the reservation policy formulated and changed from time and again by the Govt. of Gujarat in selection of the candidates for Ph.D. studies and their admission.
7.3	The University shall conduct an Entrance Test to be called Ph.D. Entrance Test (PET) and Personal Interview/Viva Voce to determine the 'eligibility' of the candidate to conduct Ph.D. study in the respective subject.
7.4	Exemption from Ph.D. Entrance Test (PET) shall be given to a candidate who are qualified for fellowship/scholarship in UGC-NET,UGC-CSIR, GATE, GSET and similar National level tests whose examinations are conducted / approved by UGC at the time of last date of registration for PET. They may be admitted based on an interview i.e. they should have to face DRC/RAC for Personal Interview/Viva Voce. These exempted candidates must apply online within prescribed time limit with due fee.
7.5	Candidates for admission to the Ph.D. programme shall have a Master's degree only in the subject in which he/she has obtained Master's Degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate (without grace marks) or its equivalent grade in a point scale wherever grading system is followed OR equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution.
7.6	A candidate in the Faculty of Arts or Commerce who has taken his/her Master's degree in Economics or Statistics may be registered for Ph.D. degree, in any one of these faculties subject with the approval from RAC and BoR.

7.7	A candidate who has obtained the degree of Master of Engineering or M.Tech. with Computer Science, Information Technology, Electronics, Environment, Bioscience, Biotechnology as one of the subjects of this University or of any other University, recognized as equivalent thereto, may be allowed to registered for the Ph.D. degree in Science Faculty in the subject/s of Computer Science/Electronics/Environment Science/Climate Change Impacts Management/Biotechnology/Life Science etc. subject to the approval from RAC and BoR.
7.8	Multi/Inter disciplinary research in Science / Medical /Paramedical/Arts/Humanities/Social Sciences /Education/Law/linguistics etc. shall be encouraged, subject to the approval from RAC and BoR.
7.9	Candidates who propose to carry out research work in Multi/inter disciplinary areas shall be permitted to have a Co-Guide on the recommendation of the RAC and BoR. The Co-Guide could be from the same or a different department/college/centre of Bhakta Kavi Narsinh Mehta University or from any other recognized University/institution/industry/Govt. approved agency in India or abroad.
7.10	The university shall maintain/display the list of all the Ph.D. registered scholars on its website on a year-wise basis. The list shall include the name of the registered candidate, topic of his/her research, name of his/her Guide/co-Guide and date of registration.
7.11	There shall be two types of Ph.D. (1) Full Time and (2) Part-Time. 1) Full Time Ph.D. Programme The full-time students are expected to work full time for their Ph.D. The students who are receiving assistantship/scholarship/fellowship from UGC/ICSSR/SHODH or any other agency and/or from industry sponsored projects shall be full time students. In the case of full-time students, the Guide shall be from the same institution where the student is pursuing the research work. 2) Part-time Ph.D. Programme Part-Time student refers to employed persons who are admitted to the Ph.D. studies. A “No objection certificate” is to be submitted by the candidate from the appropriate authority where the person is employed along with the Ph.D.Programme registration form. No fellowship or assistantship of any kind shall be awarded to such candidates. The “No Objection Certificate’ should clearly state that: I) The candidate is permitted to pursue studies on a part-time basis. II) His/her official duties permit him/her to devote sufficient time for research. III) If required, he/she will be relieved from the duty to complete the course work Ph.D. degrees which are pursued either full time or part time will be treated as degrees

	awarded through Regular Mode provided these are in conformity with the existing Statutes/Byelaws/Ordinances of Bhakta Kavi Narsinh Mehta University.
7.12	Students who have secured 50 % marks in aggregate in the Ph.D. Entrance Test (PET) are eligible to be called for the viva voce/interview. A relaxation of 5 % marks will be allowed in the entrance examination for the candidates belonging to SC/ST/OBC/differently-abled category, Economically Weaker Section (EWS), and other categories of candidates as per the decision of the State Government from time to time.
7.13	University may decide the number of eligible students to be called for an interview based on the number of Ph.D. seats available.
7.14	Selection of candidates will be based on the entrance test conducted by the university, a weightage of 70 % for the entrance (PET) test and 30 % for the performance in the interview/viva- voce shall be given.
7.15	The university will notify a prospectus well in advance on the its website specifying the number of seats for admission, subject/discipline-wise distribution of available seats, criteria for admission, the procedure for admission, and all other relevant information for the candidates.
7.16	The university shall maintain a list of Ph.D. supervisors (specifying the name of the supervisor, his or her designation, and the department/school/centre/subject), along with the details of Ph.D. scholars (specifying the name of the registered Ph.D. scholar, the topic of his/her research and the date of admission) admitted under them on the website of the university and update this list every academic year.
7.17	The candidate shall not be allowed to register simultaneously for any other degree/diploma programme after registering for Ph. D. If, at any point of time, it is found to be otherwise, his/her admission shall be cancelled, and all the fees and deposits paid by the candidate shall stand forfeited. The university shall take legal and/or disciplinary action or both, as it may deem fit, in such cases.
O.Ph.D.-8:	PREPARATION OF MERIT LIST
8.1	The qualifying marks for the Ph.D. Entrance Test (PET) will be 50% .
8.2	The University shall bring out merit list of successful candidates of PET for each subject, based on the performance in 70 % written test of two papers and 30 % of interview/Viva Voce Presentation. Validity of the merit list shall be only for the concerned academic year.
8.3	The merit list of exempted candidates for Ph.D. Programme will be prepared based on their performance in the personal interview/viva voce. They have to obtain 50 % marks to qualify for admission in Ph.D. programme. 30 % marks of presentation cum interview/Viva Voce will be considered while preparing the final merit list. This 30 % will be converted

	into 100 marks. Provided that if the research proposal of the exempted candidate is not upto the mark, the RAC can summarily reject the proposal. Such candidates will be treated as 'Not Eligible' for admission in Ph.D.Programme.
8.4	Admissions shall be given based on the merit list and available seats. The admitted candidates shall have to pay the prescribed fees within 10 days from the date of offer of admission, or as notified by the university, failing which the seat shall be allotted to the next eligible candidate on the merit list.
8.5	In case of Inter/Multidisciplinary research, Ph.D registration shall be done in main (core-Major) subject of PG.
O.Ph.D.-9:	ADMISSION OF INTERNATIONAL STUDENTS IN PH.D. PROGRAMME
9.1	Each supervisor can guide up to two international research scholars on a supernumerary basis over and above the permitted number of Ph.D. scholars as specified in clause 10.2 of this ordinance.
9.2	The Ph.D. Entrance Test (PET) and personal interview/Viva Voce of international candidates shall be conducted online/offline by the university.
9.3	For International candidates (those who have not obtained Master's degree or equivalent degree from Indian Universities), the minimum percentage of marks shall be 55% (Without Grace Marks) or equivalent grade in the Master's Degree or equivalent qualification is mandatory. Such candidates should produce equivalence certificate.
9.4	No International Scholar shall be admitted to the Ph.D. programme of Bhakta Kavi Narsinh Mehta University unless he/she possesses a valid visa duly endorsed in favour of the University. Further, prior clearance from the Ministry of Home Affairs and the Ministry of External Affairs, Government of India, wherever applicable, shall be mandatory for admission and continuation in the programme, in accordance with the prevailing rules and regulations governing international students.
9.5	An International Scholar registered for Ph.D. as a full-time scholar should maintain 75 % presence to be eligible for Ph.D.Viva Voce. An International Scholar registered for Ph.D. programme as a part-time scholar should follow the clause 5.13.(2) of this ordinance.
9.6	International Scholar includes Foreign Nationals and NRIs.
O.Ph.D.- 10:	PROCEDURE FOR CONDUCT OF ENTRANCE TEST FOR PH. D PROGRAMME
10.1	Structure of the Test
	All the candidates who are not exempted from the Entrance Test are required to appear in person for the Entrance Test. The PET can be conducted online/offline. It is mandatory for

	exempted students to fill the Ph.D. Entrance Test application form along with prescribed fee. The name of the papers and contents of the test shall be as follows: Paper 1: Research Methodology Paper - This paper will have 50 questions with multiple choices. It can be set one for all or stream/discipline/subject wise. Examination time is 1:00 hour. - Syllabus of this paper will be uploaded in the university website. Paper II: Subject Specific Paper - This paper will have 50 questions with multiple choices. Examination time is 1:00 hour - Syllabus of this paper shall be of foundation of the relevant subject the syllabus of the same will be uploaded on the university website. - A researcher who is applying for Inter/multi-disciplinary Ph.D. Research Programme shall be allowed to select any one subject of his choice i.e. subject from his/her combination of inter/multidisciplinary research.
10.2	Total marks for the Entrance Test will be 100 for 100 MCQs, each of them carries one mark.
10.3	There will be no negative marking in Entrance Test.
10.4	To qualify in the Entrance Test, the candidate has to secure minimum 50% marks in the aggregate in paper-I & Paper-II.
10.5	The eligibility of the candidate who cleared the Entrance Test is for one academic year only.
10.6	The medium of thesis writing will be English for all subjects which come under the faculty of Science, Life Sciences, Computer Science, Commerce, and Law; English or Gujarati for all subjects which come under the faculty of Education, Humanities & Social Sciences and Home Science; English or Gujarati for all subjects which come under the faculty of Arts, but it should be English for English subject, Hindi for Hindi subject, Gujarati for Gujarati subject and Sanskrit or Gujarati for Sanskrit subject.
10.7	UGC/CSIR(JRF) examinations, NET/SLET/GSET/GATE/Teacher Fellowship holders shall be exempted from the PET. But they have to apply online with due fee.
10.8	The University shall decide the mode/procedures of the conduct of PET examination and other relevant things.
10.9	Subject to the overall guidance of the Academic Council, the BoR shall advise the authorities on all matters connected with the promotion of advanced studies and research in the University.
O.Ph.D.-11:	DEPARTMENT RESEARCH COMMITTEE (DRC)
11.1	Department Research Committee (DRC) shall comprise of the following members:

	(a) The Head of the P. G. Department as the Chairman of DRC. Where there is no university PG department in the concerned subject, The Vice Chancellor will nominate one person as a chairman of DRC. (b) Dean of Concern Faculty (c) Two External Subject Experts from other Universities/Institutes of Repute. The head of the department/coordinator will recommend five names of subject experts preferably from other University not below the rank of an Associate Professor. The Vice Chancellor will nominate one name out of them who will be informed to remain present in the DRC. Provided that if there is no PG department of the concern subject in the University, the Vice Chancellor will appoint the subject expert/s Proviso: 1) All members of the DRC should be research supervisors. 2) External Subject Experts may be Asst. Professor in special cases only. 3) At least one third members from the committee should be present to meet the quorum.
11.2	Functions of DRC
11.2.1	Functions of DRC for Conduction of Admission Process: 1) The DRC shall review the research proposal, finalize the topic of research and declare the result on the basis of following criteria subject to the suitability of the research work at the institution / availability of supervisor in the proposed research area. 2) The evaluation of the Research Proposal/Viva Voce will be done by all the committee members. 3) Allotment of the candidate for Ph.D. study shall be subject to the approval of DRC. 4) Only those Ph.D. Research Supervisors who wish to fill his/her vacant seats are to be invited for DRC. In case of Inter/Multi-disciplinary research one expert of the concerned field may be invited in the meeting. 5) The eligible candidates for DRC will submit the research proposal to the University (prior to DRC) for the purpose to initiate the process to call and coordinate the meeting of the DRC. 6) Before registration of the candidate, the title can be modified/corrected with the approval of the concern guide, but the entire title cannot be changed. 7) After registration, a candidate shall be allowed to modify/correct the title of the research problem without prejudice to the object and contents of the research study till DRC of Semester-3. However, this application has to be processed with justifications approved and forwarded by the concerned Supervisor/Principal Supervisor with the approval of the members of the concerned DRC. 8) The DRC shall be empowered to take appropriate decisions regarding allocation of

	co-supervisor. 9) The results of the selected candidates for Ph.D. programme shall be displayed on the university website/portal. 10) The Chairman should submit the brief report and relevant documents to the Academic Section of the University after completion of the DRC.
11.3	RESEARCH ADVISORY COMMITTEE (RAC)
	There shall be a Research Advisory Committee or an equivalent body as defined in the Statutes/Ordinances of the University concerned for each Ph.D. scholar. The Research Advisory Committee (RAC) shall comprise: (a.) Head of the Department who shall be the ex-officio Chairperson. Where there is no university PG department in the concerned subject, The Vice Chancellor will nominate one person as a chairman of RAC. (b.) At least one subject expert nominated by the Vice Chancellor. (c.) Dean. (d.) Research supervisor of the Ph.D. student who shall be the convener of the committee.
11.3.1	Functions of RAC for Coursework
	a) The RAC shall evaluate this course work, Department/University maintain proper records of teaching and evaluation and take a decision on the continuance or otherwise of the research scholar. b) If university is not offering the subject in its department, these data have to be maintained by the academic/Ph.D./PG Section of the university. c) The course work contents of the specific subject shall be decided by the Chairman of the concerned subject RAC. d) The syllabus should be approval by Academic Council. The Academic/Ph.D./PG section of BKNMU should keep the records of the same. e) The Chairman will issue the coursework completion certificate. f) To keep and maintain records of the work done. In case, where the department is not offering the subject, the records should be kept and maintained by the Academic/Ph.D. Section of the university. g) The Chairman should submit the brief report/documents to the Academic/Ph.D. Section of the University after completion of the coursework.
11.3.2	Functions of RAC
	a) It will be the responsibility of the Head of the Department to arrange RAC in time. The RAC of other than subjects offered by the University Department, the Academic/Ph.D. Section will arrange the RAC.

	b) For Sixth Monthly Progress Review Committee Meeting, only those Research Supervisors are to be invited who has been allotted seats. c) In Case of Six Monthly Progress Review Meeting and Pre-Ph.D. Presentation, the Research Supervisor of the Ph.D. student will act as the convener of the committee. d) The chairman of the RAC shall be empowered to decide about the date and time with prior permission of the Vice Chancellor and shall also be responsible to inform the other members of the RAC. The Chairman of RAC will have to submit the documents to the academic/Ph.D. section for the further action/process after the conduct of RAC. Where there is no university department, the above process is to be completed by the Academic/Ph.D. Section. e) The RAC has authority to change supervisor and wherever necessary to allot/change co-supervisor on recommendation of the RAC members with the consent of Research Supervisor. f) Reviewing periodically the progress report of the research scholar. g) Assisting in the progress of the research work of the research scholar. h) Giving suggestions for improving the quality of research. i) Guiding the research scholar to develop the study design and methodology of research and identify the course(s) that he/she may have to do. j) Suggestions/Corrective measures are to be forwarded to the Research Scholar by the Chairman of the RAC. If there is no subject offered by the department, the academic/Ph.D. Section of the university should forward the suggestions/recommendations to the concern Research Scholar. k) If the progress of a research scholar is found to be unsatisfactory in three consecutive meetings of the Research Advisory Committee (RAC), the Committee shall record the reasons for the unsatisfactory progress and recommend appropriate corrective measures. If the research scholar fails to implement these corrective measures, the Research Advisory Committee may recommend to the University, with specific reasons, the cancellation of the research scholar's registration. l) The Chairman should submit the brief report/documents to the Academic/Ph.D. Section of the University.
11.3.4	Functions of RAC for Pre-Ph.D. Presentation
	a) In Case of Pre-Ph.D. Presentation, the Research Supervisor of the Ph.D. student should act as the convener of the committee. b) Inviting subject expert for the Pre-Ph.D. Presentation. c) Conducting Pre-Ph.D. Presentation

	d) The Chairman of concerned RAC will issue the certificate. e) Should submit the brief report to the Academic/Ph.D. Section of the University.
O.Ph.D.-12	PROCEDURE FOR REGISTRATION
12.1	As soon as the candidates are admitted to the Ph.D. programme by paying the registration fee, they shall be provisionally registered for the programme. After completion of the coursework successfully, their Ph.D. registration shall be considered as confirmed. This process shall be completed within the First term/semester of provisional registration.
12.2	A candidate admitted to the Ph.D. programme as per the procedure described earlier shall be registered as a Ph.D. scholar by the University.
12.3	The candidate shall be required to finalize and submit a brief research proposal of about 1000 words containing the title, significance and scope of the topic, rationale, objectives, justification, national-international status, theory and research methodology/techniques involved, references, bibliography, etc. in coordination with guide/co-guide at the time of final registration.
12.4	Once the topic and the guide are finalized, the scholar will be required to fill up the registration form along with prescribed registration and First Semester fee.
12.5	After the title clearance of the research proposal, the University shall notify the scholar about approval of the topic of the thesis as registration certificate.
12.6	A registered Ph.D. scholar shall not be allowed to pursue any other course/programme from any University simultaneously. If any such violation is noticed, the registration of the scholar shall be cancelled automatically.
12.7	The date of registration of Ph.D. Scholar shall generally be done in the months of January and if required in July of each year.
O.Ph.D.-13:	COURSEWORK
13.1	All candidates admitted to the Ph.D. programmes shall be required to undertake the coursework within one academic year designed and conducted by the concerned department/UGC HRDC/RAC.
13.2	All Ph.D. scholars, irrespective of discipline, shall be required to train in teaching /education/pedagogy/writing related to their chosen Ph.D. subject during their doctoral period. Ph.D. scholars may also be assigned 4-6 hours per week of teaching/research assistantship for conducting tutorial or laboratory work and evaluations.
13.3	The course work shall carry 12 credits (one credit=15 hours for offline mode and 10 hours for online mode). The concerned RAC/Department shall decide the details of the course work, teaching schedule and evaluation within the broad framework given below: I) 08 credits (120 hours for offline mode and 80 hours for online mode) for "Research

	Skills" which includes research methodology, quantitative methods, computer application, tools and techniques for research and experimentation, instrumentation, communications skills, review of research and report writing. It will also include the 2 credits of "Research and Publication Ethics (RPE)" course notified by UGC as compulsory for all the Ph.D. Scholars which is published in the Gazette of India on 31st July, 2018. Eight credits will be evaluated (online/offline/blended mode) out of 60 marks. The Research Advisory Committee can also recommend UGC recognized online courses as part of the credit requirements for the Ph.D. programme. II) 04 credits (60 hours) for subject specific course work. 60 hours shall be devoted to review of the related literature, review of published research in the subject, laboratory work, field work, library work, seminar/conference, teaching and study of different contemporary and development issues in the subject/topic. Four credits will be evaluated (online/offline) out of 40 marks by the concerned research supervisor. Bifurcation of marks/hours can be done by the University/RAC.
13.4	A Course Work Completion Certificate duly signed by the Head of the Department or Competent authority as decided by the university would be essential before the submission of the synopsis. The synopsis of the scholars would be accepted only after such necessary certifications.
13.5	The detailed norms for evaluation of the course work shall be decided by the department. At the end of the course work, all the scholars shall have to appear for examinations in the prescribed papers. The examination may be conducted offline/online/blended or any other mode as decided by the university.
13.6	A Ph.D. scholar must obtain a minimum of 55% marks or its equivalent grade in the UGC 10-point scale in the course work to be eligible to continue in the programme and submit his or her thesis. Those who failed to get the minimum passing marks shall have to reappear for such examination which will be decided as alternative arrangement made by the university.
13.7	A research scholar shall be required to undergo a course work preferably in the first semester and his failure in completion of his course work in the said semester will make him liable to complete the course work in the succeeding academic semester only. His/Her provisional registration will be final only after successful completion of the coursework and the university will issue final registration certificate to the successful candidates. His/her term will be counted from the provisional registration, if he/she succeeds to complete the coursework.
13.8	Attendance of the Ph. D. Scholar in coursework shall mandatorily be 90 % if it is

	conducted offline.
13.9	The Ph.D. scholars migrated abroad may be permitted to earn due credits from their respective country with prior permission of Chairman, RAC/Academic/Ph.D. Section. The candidate has to submit the course work completion certificate to the Academic/Ph.D. Section of the University.
13.10	The Research scholar shall attend their respective department/school laboratory/institute/college/library according to the pre-arranged time-table and programmes provided by the concern scholar's guide and it should be approved by the Head/coordinator/director/principal. The records of their attendance shall be maintained by the concerned Guide/s.
13.11	The University/HRDC/head of the Department shall notify the results of the course work by a notification at the time of declaration of results of course work. A certificate of the course work completion will be issued by the university/School/HRDC stating the marks/percentage.
13.12	The teaching in the coursework shall be treated as part of the workload of the teacher. Provided that if the teaching in course work is conducted on holidays/pre/post hours of the time table, he/she may be paid due remuneration as per rules of the university. If the experts are invited from outside university department, actual TA, DA and honorarium should be given to them as per university rules. The hospitality of these experts should also be provided by the university.
13.13	The RAC shall prepare a timetable for all papers and it shall be carried out in consultation with the Chairman of RAC. The RAC chairman shall keep the records of the timetable, attendance and examinations. The Chairman of respective RAC will submit the result of coursework to the Academic/Ph.D. Section of the University.
O.Ph.D.-14:	EVALUATION AND ASSESSMENT
14.1	A fulltime Ph. D. candidate shall be allowed to submit his/her synopsis after completion of five semester/term successfully including coursework and a part time candidate shall be allowed to submit synopsis after completion of seven semesters/term successfully including course work.
14.2	If the research scholars publish the research paper related to his topic of Ph.D. research, he/she should have to include the name of the Research Supervisor along with Research Scholar's name & the name of the concerned department, Bhakta Kavi Narsinh Mehta University in all of their publications.
14.3	The Chairperson shall submit a copy of the report and Pre-Ph.D.Presentation Certificate to the Academic/Ph.D. Section of the university. The original copy of the Pre-

	Ph.D.Presentation should be given to the concern Ph.D.Scholar for inclusion in the thesis.
14.4	A Ph.D. research scholar shall submit his synopsis to the Academic/Ph.D. Section duly signed by the Research Supervisor and Research Scholar along with prescribed synopsis form, fee and sealed prescribed referee panel form. This synopsis and referee panel should duly be approved by the concerned subject Board of Study.
14.5	If the language of thesis is Gujarati, one copy of synopsis should mandatorily be in English/Hindi. The referee panel list along with synopsis should be placed before the BoS for approval and for further process. If the BoS is not going to meet in a short period of time, the Chairman of concern Board of Study with consultation of the other members of the concerned subject Board of Study can approve the synopsis and the referee panel list which should be ratified in the next BoS.
14.6	The Guide shall suggest to the Board of Studies a panel of six referees. However, no referee shall be from Bhakta Kavi Narsinh Mehta University PG department/affiliated colleges/Institute. The referees should be Ph.D. and recognized Ph.D. supervisor/guide of the concerned University/college/institution. The referees should not be below the rank of an Assistant Professor. He should be an academician with good record of scholarly publications in the field. The Ph.D. Section will place these six names before the Vice Chancellor for approval. The Vice Chancellor will select two external referees from the panel submitted to him for evaluation of the thesis. The Vice Chancellor shall appoint the external referee for viva voce examination after receipt of positive reports from the referees. In case of refusal by any external referee, the Vice Chancellor shall appoint another referee from the panel list.
14.7	After completion of the research work, but prior to the submission of the thesis, the scholar shall make a Pre-Ph.D. Presentation (Online/offline/blended mode) in the University/Department before RAC of concerned subject which shall also be open to all faculty members and other research scholars. The feedback and comments obtained from them may be suitably incorporated into the final thesis. The certificate of Pre Ph.D. Presentation should be included in the thesis. Pre-Ph.D.Presentation can be arranged in-between the RACs only in special cases with prior permission of the Vice Chancellor with due justification.
14.8	The thesis can be sent for evaluation in soft copy as well. The referees can submit their evaluation reports either in hard or in soft copy (from his/her email only) along with bills.
14.9	Two External Referees (External Examiners) with the supervisor and co-supervisor as internal examiner will evaluate the thesis submitted by a research scholar. The internal examiner/s, in case of co-supervisor as well, shall submit an evaluation report jointly. The

	thesis can be accepted for the award of Ph.D. Degree only if the scholar secures 55 % or more points in part – I followed by the detailed Evaluation Report in part – II. Explanation 1: All the external referees/examiners who have evaluated the thesis must have recommended unanimously for the award of Ph. D. Degree to ensure eligibility of the candidate for viva-voce examination. One of the external examiners should be called for the viva-voce. Explanation 2: In case where one external referee/examiner recommends and the other rejects, then the thesis will be sent to the third external referee/examiner. In case where one external examiner recommends and other advises for revision then, the candidate will have to revise as per the suggestions. If the third external examiner rejects, then the Ph.D. enrollment shall get cancelled. Explanation 3: No candidate shall be eligible for viva-voce examination required for the purpose of Ph.D. degree unless all the external examiners have recommended to conduct viva-voce examination to award the Ph.D. degree or the candidate has revised, incorporated or rewritten the Ph.D. thesis as desired by the concerned examiner who has evaluated the thesis and did said correction, revision, incorporation and/or rewritten the thesis. In such a situation, the thesis must be re-examined by the same examiner who recommended the said correction, revision or rewriting. Failure or negative result in this regard will amount to the cancellation of Ph.D. enrolment and the candidate shall be required to undergo the entire proceedings required for enrolment as a fresh candidate if he/she desires to conduct the Ph.D. research. Explanation 4: The rejection of the thesis of the candidate by all external examiners will lead to the cancellation of enrolment.
14.10	The Supervisor/ Co-Supervisor of the concerned research scholar shall conduct 'open/public viva-voce' after receiving satisfactory evaluation reports of all the Examiners. The Ph. D. viva-voce examination shall be conducted by the Supervisor/Co-Supervisor with one external examiner after getting permission from the university. It is preferable to have both supervisor and co-supervisor for the conduct of viva-voce of the concerned scholar. But principal supervisor can also conduct viva-voce with an external examiner in absence/ non availability of co-supervisor. Online/blended mode Viva Voce can be conducted. The Supervisor should invite Chairman of the concerned subject Board of Study for open/public viva voce, but it is not mandatory for chairman to remain present in the Viva Voce examination. TA./DA should be given to Supervisor, Co-supervisor, external Examiner and Chairman of the concerned subject Board of Study.

14.11	In case the online or offline Open Public Viva-voce (Open defence) Examination is not satisfactory, the examiners may unanimously recommend with reasons that a fresh online or offline Open Public Viva-voce (Open defence) Examination of the Ph.D. Thesis be organized within a period of not less than one month. If the online or offline Open Public Viva-voce (Open defence) examination is still not satisfactory, the panel for Viva- voce Examination would record the reasons for the same and may recommend the resubmission of the Ph.D. Thesis with suggested changes or recommend the rejection of the Ph.D. Thesis, as the case may be. In this case, the Ph.D.Scholar should pay fee for submission of Ph.D.Thesis again.
14.12	All the examiners (external and internal) shall be paid an honorarium for examining the thesis. The internal and external examiners who shall conduct the viva-voce shall be given an honorarium. In case of principal supervisor and co-supervisor, both shall be separately paid an amount for thesis evaluation and for viva-voce. The external examiner, research supervisor, co-supervisor and Chairman of Board of Study shall be given Car/Air/Train travel allowance or actual traveling expenses incurred. The DA will be paid as per the prevailing rules. Single person journey by car is permitted for Ph.D. Viva Voce. The hospitality expenses will be taken care of by the university. Boarding, Lodging and incidental expenses should be taken care of by the university.
14.13	The research supervisor shall have personal responsibility to notify the date, time and place of open/public viva-voce and extending invitations to the members of different departments, colleges, research scholars and interested people. The viva-voce must be conducted in the respective University department or a place determined by the University at the university campus, preferably on working days.
14.14	Before submitting the thesis, a scholar has to produce Anti-Plagiarism clearance Certificate for the content of the thesis. It will be the duty of the Research Supervisor to get his Research Scholar's thesis checked by the university appointed Plagiarism Checking Incharge. The certificate issued by the university should bear signatures of Plagiarism Checking Incharge. Bhakta Kavi Narsinh Mehta University has accepted 'The University Grants Commission (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018' at par. Plagiarism would be quantified into following levels in ascending order of severity for the purpose of its definition: Level 0: Similarities upto 10% - Minor similarities, no penalty Level 1: Similarities above 10% to 40% - Such student shall be asked to submit a revised script within a stipulated time period not exceeding 6 months.

	Level 2: Similarities above 40% to 60% - Such student shall be debarred from submitting a revised script for a period of one year. Level 3: Similarities above 60% - Such student registration for that programme shall be cancelled.
14.15	The report of Ph. D. viva-voce shall be prepared in a format prescribed by the university and signed by the internal and examiner(s). It shall be submitted to the Academic/Ph.D. Section of the University by the research supervisor for further process.
14.16	No candidate shall be awarded Ph.D. Degree unless the examiners conducting viva-voce recommend the award of the Ph. D. Degree.
14.17	In normal circumstances, the entire process of evaluation of Ph.D. thesis shall be completed within a period of six months from the date of submission of the thesis.
14.18	A Ph.D. Scholar shall include in the thesis a certificate from the Research Supervisor attesting to the originality of the thesis and that the thesis has not been submitted for the award of any other degree/diploma to any other Higher Educational Institution.
14.19	The appointed referee shall communicate acceptance of the evaluation assignment within fifteen (15) days from the date of receipt of the intimation and shall submit the evaluation report within sixty (60) days thereafter. In the event of non-receipt of either the acceptance or the evaluation report within the stipulated time limits, the Ph.D. Section shall place the matter before the Hon'ble Vice-Chancellor for appropriate directions, including initiation of the process for obtaining fresh recommendations for the appointment of a new referee.
O.Ph.D.-15:	DEPOSITORY WITH INFLIBNET
15.1	Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. degree(s), the academic/Ph.D. section of the University shall submit an electronic copy of the Ph. D. thesis to the INFLIBNET, for hosting the same on Shodhganga, so as to make it accessible to all Institutions/Colleges/Institutions.
O.Ph.D.-16:	AWARD OF Ph.D. DEGREES
16.1	A candidate becomes eligible for the award of the Ph.D. degree after fulfilling all the academic requirements prescribed by the University.
16.2	The Ph.D. degree shall be awarded in the discipline of the Faculty and subject in which the scholar is registered for the Ph.D. programme. The title of the Ph.D. thesis and subject/faculty shall be mentioned in the Notification.
16.3	If the thesis is recommended for award of the Ph. D. degree after the open viva voce, the Registrar, with the approval of the Vice Chancellor, shall declare the result. A certificate/notification with signature of the Registrar and seal of the university, to this

	effect shall be issued by the Registrar to the successful research scholar.
16.4	Prior to the actual award of the Ph.D. degree, Bhakta Kavi Narsinh Mehta University shall issue a notification to the effect that the Ph.D. is being awarded in accordance with the provisions of University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2022.
O.Ph.D.-17:	ISSUING A PROVISIONAL CERTIFICATE.
17.1	Prior to the actual award of the Ph.D. Degree, Bhakta Kavi Narsinh Mehta University may issue a provisional certificate to the effect that the Ph.D. is being awarded in accordance with the provisions of these Regulations.
17.2	After completion of successful Viva Voce, the university will issue notification containing the details of Ph.D. Scholar such as name, title, date of registration, date of viva voce, name of guide etc.
O.Ph.D.-18:	RESPONSIBILITIES OF GUIDES
18.1	The Ph.D. guide carries all the major responsibility of guiding/supervising the academic planning/progress/execution of the plan of research throughout the period of study. He/she counsels the scholar in academic matters, and provides guidance on the nature of course work and research, the standards expected, the adequacy of progress, and the quality of work. The moral/ethical values are to be followed by the Research Supervisor.
18.2	Faculty members with less than three years of service before superannuation shall not be allowed to take new research scholars under their supervision. However, such faculty members can continue to supervise Ph.D. scholars who are already registered until superannuation and as a co-supervisor after superannuation, but not after attaining the age of 70 years.
18.3	To ensure the successful and timely completion of the programme including the course work, it is essential that Ph.D. guides and their scholars maintain regular contacts. The guides must give their scholars advance notice, if they plan to be absent from the University/college for an extended period of time, i.e. three months or more, and make suitable arrangements for the continued guidance to the scholar during his/her absence.
18.4	The guides should keep all relevant documents of his/her Ph.D. Scholars.
18.5	He/She should remain present in the RAC meeting. He/She has to put Leave of Absence Report if he/she is unable to remain present. If he/she remains absent for three RAC consecutively, Vice Chancellor may withdraw his/her Ph.D. guidship with the recommendation of Academic Council/Executive Council.
18.6	He/She should have to declare the number of seats vacant, available and number of seats he/she wants to fill in the current academic year.

18.7	It will be the responsibility of the Research Supervisor to ensure that the students prepare a Progress Report as per the proforma given by the University which is to be signed by the concerned guide. They should also inform the student/s to remain present in the RAC meeting on given date, time and place.
O.Ph.D.-19:	CANCELLATION OF Ph.D. REGISTRATION
19.1	The registration of a student is liable to be cancelled for any of the following reasons: 1) Consistent lack of progress in research. 2) Not implementing the corrective measures/suggestions/recommendations given by the members during RAC meeting. 3) Violation of discipline and rules of the Department/College/Institution. 4) Non-submission of the thesis within the stipulated time period. 5) Non-conformity with the regulations of the programme. 6) Giving false information at the time of application/admission or in-between the entire duration of Ph.D. Work. 7) Failing to pay prescribed fee consecutively for three terms. 8) Failing to submit Progress Report consecutively for three terms. 9) Misconduct/Misbehavior of the Research Scholar.
O.Ph.D.-20:	FEE STRUCTURE
20.1	The candidate to be admitted to the Ph.D. programme shall have to pay the prescribed fees as stated above or as modified by the university from time to time. The fees once paid shall not be adjusted or refunded under any circumstances even if the candidate cancels the admission. Any revision of fee shall be payable by the Ph.D. scholar during the entire period of Ph.D. degree, but effective from the date of notification of the ordinances. All Ph.D. scholars shall have to pay the prescribed fee for two terms every year, till the date of submission of the Ph.D. synopsis. Provided, the Research Scholars should have to clear at least six Semester for Full Time candidates and Eight Semesters for Part Time Scholars.
20.2	A research scholar admitted to any of the Ph.D. Programmes in the University shall pay fee as decided by the University from time to time. Failure to pay fee for three consecutive terms may lead to cancellation of admission.
20.3	A registered Research Scholar shall submit his/her thesis within stipulated time, failing which he/she has to take extension from the Vice-Chancellor and he/she shall be required to pay fees up to the time he/she submits his/her thesis along with late fee and penalty fee.
20.4	University shall not make any correspondence pertaining to the payment of semester fees to any Ph.D. candidate nor shall the University remind the same. It will be the responsibility of the candidate to pay the fee in time. The odd semester fee is to be paid in the month of January and even semester fee is to be paid in the month of July every year within fifteen

	days from the date of RAC.
O. Ph.D.-21:	GUIDELINES FOR PREPARATION AND SUBMISSION OF Ph.D. THESIS
	The Thesis is a treatise that represents the fulfilment of the scholarly aspiration of the student. A good thesis should be clear and unambiguous and have a logical structure that should assist the reader's understanding of the argument being presented and not obscure it. In order to achieve this objective, the layout and physical appearance of the thesis should conform to a set pattern. The purpose of this appendix is to outline the guidelines that a Ph.D. thesis submitted to the BKNMU should adhere to. This provides an overview of the format for the preparation of the Ph.D. dissertation and guidelines for the submission of the thesis.
❖ GENERAL INSTRUCTIONS	
	On completion of the research work, the Ph.D. thesis should be prepared according to the format provided below. • The students are advised to strictly adhere to the format. • Three spiral with PDF and after the report of the external examiners, three hardbound copies of the Thesis have to be submitted. • Softcopy of the thesis in Pen Drive (at least 62 GB) in PDF format will also have to be submitted with the Thesis. Save thesis using a file name in the pattern "Author" where author is the surname and name of the research scholar. • In case of co-supervisor the candidate should use the words Principal Supervisor and Co-Supervisor on the front cover and other places in the thesis. • Text should be justified in every respect. • No ornamental bordering of the sides is permitted. • No dedication page in the thesis is permitted.
❖ Fonts	
मंगल	• The thesis should be typewritten on A4 size paper in Times New Roman font with 12 size). As far as possible, use the same font for the entire thesis but, if necessary, different fonts may be used within Tables, Figures, and Appendices. The Thesis has to be printed on both sides of the paper. Double-spacing should be used in the Abstract and text of the Thesis. Single spacing should be used in long Tables, block quotations separated from the text, footnotes, and bibliographical entries. Paragraphs should be indented, or an empty line left between paragraphs. • Larger size font may be used for the title of the Thesis and for Chapter headings, as long as it is not larger than 18 point. Boldface type may also be used on the title page and for headings, as well as in the text for special symbols or for emphasis. Reduced

	type may be used within Tables, Figures, and Appendices, but it should be at least 9 point in size (partly because of microfilming requirements) and must be completely legible. • If the thesis is in Gujarati language, use shruti fonts with 12 size. • If the thesis is in Hindi language, use Mangal fonts with 14 size.
❖ Chapter and Page Layout	
	• Begin each Chapter on a new page. Do the same with each element of the front matter (list of Tables, Acknowledgments, etc.), the Reference section, and each Appendix. Avoid typing a heading near the bottom of a page unless there is room for at least two lines of text following the heading. The Chapters should begin on a new page, but sections and subsections should not begin on a new page. A "display" page (a page that shows only the Chapter title) can be placed at the beginning of Chapters or Appendices. • Pages should be numbered at the bottom in the centre, using Arabic numerals (1, 2, 3) beginning with 1 on the first page of the Introduction and continuing consecutively to the end of the manuscript including References. The preliminary pages are numbered in lower-case Roman numerals, beginning with the declaration page.
❖ Margins	
	• A margin of at least 1.5 cm must be left at the left side of each page and a margin of 1.0 cm on the top, bottom and right side of each page.
❖ Captions and numbering (Tables and Figures)	
	• Each Table should carry a number and a title clearly describing the data presented. Similarly each Figure / Illustration should carry a number and caption that clearly describes the nature of data presented. The caption should be at the bottom of the Figure. Number them consecutively throughout, in the order in which they are placed in the text. • The Figures, Graphs, Tables should be embedded in the text of the thesis, immediately after the first mention of it in the text, on the same page if there is room, or on the following page. • Captions and titles of Figures and Tables should appear on the same page as the material itself. Tables should be numbered consecutively with Arabic numerals throughout the thesis. Figures and Illustrations should also be numbered consecutively in the order of presentation. All Tables and Figures must be referred to in the text by numbers and not by a phrase such as "the following table".

	• Tables or Figures of peripheral importance to the text may be placed in an Appendix.
❖ Appropriate use of headings and subheadings	
	• Headings should be distinguished from the surrounding text by a larger font size - bold, italics, or a combination of these. All headings of the same level should use the same style, and headings at lower levels should be less prominent than those at higher levels. • All headings should be left aligned, except chapter headings, which may be centred. The headings and subheadings can be numbered, if necessary.
❖ FORMAT OF THESIS	
	The manuscript is to be arranged in the following sequence: • Cover Page • Title Page • Acknowledgements • Certificate by Research Guide • Declarations by Student • Anti-plagiarism certificate • Certificate for Pre-Ph.D. Presentation • Abstract of the thesis • Contents • List of Figures, Tables or Illustrations, if any • List of Abbreviations, if any • Chapters i.e. Chapter-2: Review of Literature • Bibliography/References • Appendices

Suggested Layout for the front cover page of Ph.D. Thesis

TITLE
(ALL CAPITALS)
A THESIS SUBMITTED
TO
BHAKTA KAVI NARSINH MEHTA UNIVERSITY
JUNAGADH



FOR THE AWARD OF THE DEGREE OF
DOCTOR OF PHILOSOPHY
IN
(NAME OF THE SUBJECT)

Submitted by:

Under the Supervision of:

Year of submission

Registration No.

Note: In case of co-supervisor the candidate should use the words Principal Supervisor and Co-Supervisor on the front cover and other places in the thesis.

LETTER FORMAT FOR PLAGIARISM CHECK

Date:

To

The Plagiarism Checking Incharge

Bhakta Kavi Narsinh Mehta University

Junagadh

Sub: Request to check plagiarism of my Research Scholar's Ph.D. Thesis

Dear Sir,

The research work of my following Research Scholar is completed. We jointly certify that the work is original and vouching that there is no plagiarism as per the rules of Bhakta Kavi Narsinh Mehta University, Junagadh and notification of UGC dated 23rd July, 2018 UNIVERSITY GRANTS COMMISSION (PROMOTION OF ACADEMIC INTEGRITY AND PREVENTION OF PLAGIARISM IN HIGHER EDUCATIONAL INSTITUTIONS) REGULATIONS, 2018.

As per the rule of Bhakta Kavi Narsinh Mehta University, you are requested to check the plagiarism of the thesis of my research scholar and issue the certificate of plagiarism check and oblige. The details are given below:

SN	Details	Inputs
1	Name of the Research Scholar	
2	Faculty and Subject	
3	Title of the Thesis	
4	Registration Number	
5	Name of the Research Guide	
6	Name of the Co-Guide, if any.	

Signature of the Research Supervisor

Signature of the Research Scholar

DECLARATION BY RESEARCH SCHOLAR

I hereby declare that the research work embodied in this thesis entitled

is prepared by me after studying various references related to the thesis. The analysis and critical interpretation found in this thesis are entirely original. Hence, I state that I am responsible for the critical opinions and the other details found in this thesis.

I declare that the work done and presented in this thesis is original and whenever references have been taken from the work of others, they have been clearly indicated as such and the source of the information is included in the bibliography.

I further declare that this research work is my original work and has not been submitted to any any other university/institution for any degree/diploma, associateship, fellowship. I also confirm that there is no plagiarism as per the rules of Bhakta Kavi Narsinh Mehta University Junagadh and notification of UGC dated 23rd July, 2018 UNIVERSITY GRANTS COMMISSION (PROMOTION OF ACADEMIC INTEGRITY AND PREVENTION OF PLAGIARISM IN HIGHER EDUCATIONAL INSTITUTIONS) REGULATIONS, 2018

Signature of Research Scholar

Place:

Date:

DECLARATION BY RESEARCH SCHOLAR

(સંશોધક/વિદ્યાર્થીનું નિવેદન)

હું આથી નિવેદન કરું છું કે _____ શીર્ષક

ધરાવતા આ થીસીસમાં સમાવેલું સંશોધન કાર્ય સંબંધિત વિવિધ સંદર્ભોનો અભ્યાસ કર્યા પછી મારા દ્વારા તૈયાર કરવામાં આવ્યું છે. આ થીસીસમાં રહેલ વિશ્લેષણ અને વિવેચનાત્મક અર્થઘટન સંપૂર્ણપણે મૌલિક છે. આથી, હું જણાવું છું કે આ થીસીસમાં મળેલ વિવેચનાત્મક અભિપ્રાયો અને અન્ય વિગતો માટે હું જવાબદાર છું.

હું જાહેર કરું છું કે આ થીસીસમાં કરવામાં આવેલ અને રજૂ કરવામાં આવેલ કાર્ય મૌલિક છે અને જ્યારે પણ અન્યના કાર્યમાંથી સંદર્ભો લેવામાં આવ્યા છે, ત્યારે તેઓને સ્પષ્ટપણે દર્શાવવામાં આવ્યા છે અને માહિતીના સ્ત્રોતનો સંદર્ભસુચીમાં સમાવેશ કરવામાં આવ્યો છે.

હું વધુમાં જાહેર કરું છું કે આ સંશોધન કાર્ય માત્ર મૌલિક કાર્ય છે અને કોઈપણ ડિગ્રી/ડિપ્લોમા, એસોસિએટશિપ, ફેલોશિપ માટે અન્ય કોઈપણ યુનિવર્સિટી/સંસ્થાને સબમિટ કરવામાં આવ્યું નથી. હું એ પણ પુષ્ટિ કરું છું કે ભક્ત કવિ નરસિંહ મહેતા યુનિવર્સિટી જૂનાગઢના નિયમો અને યુજીસીની તારીખ 23મી જુલાઈ, 2018ની સૂચના (યુનિવર્સિટી ગ્રાન્ટ્સ કમિશન શૈક્ષણિક સત્યનિષ્ઠાનો પ્રચાર અને ઉચ્ચ શૈક્ષણિક સંસ્થાઓમાં સાહિત્યચોરી નિવારણ) મુજબ કોઈ સાહિત્યચોરી (Plagiarism) નથી.

સંશોધકની સહી

સ્થાન:

તારીખ:

DECLARATION BY RESEARCH SUPERVISOR

Certified that the work incorporated in the thesis

.....

(Title) submitted by Mr./Mrs./Ms.

was carried out by the candidate under my supervision/guidance. To the best of my knowledge: (i) the Research Scholar has not submitted the same research work to any other university/institution for any degree/diploma, associateship, fellowship (ii) the thesis submitted is a record of original research work done by the student during the period of study under my supervision, and confirms that there is no plagiarism as per the rules of Bhakta Kavi Narsinh Mehta University Junagadh and notification of UGC dated 23rd July, 2018 UNIVERSITY GRANTS COMMISSION (PROMOTION OF ACADEMIC INTEGRITY AND PREVENTION OF PLAGIARISM IN HIGHER EDUCATIONAL INSTITUTIONS) REGULATIONS, 2018 and (iii) the thesis represents independent research work on the part of the student.

Signature of Supervisor

Place:

Date:

DECLARATION BY RESEARCH SUPERVISOR

(માર્ગદર્શક શિક્ષકનું નિવેદન)

પ્રમાણિત કરેલ છે કે (શીર્ષક)

થીસીસમાં સમાવિષ્ટ કાર્ય શ્રી / શ્રીમતી / કુ. દ્વારા

સબમિટ કરવામાં આવ્યું છે જે મારી દેખરેખ/માર્ગદર્શન હેઠળ ઉમેદવાર દ્વારા હાથ ધરવામાં

આવ્યું હતું. મારી જાણકારી અનુસાર: (i) સંશોધકે કોઈપણ ડિગ્રી/ડિપ્લોમા, એસોસિએટશિપ,

ફેલોશિપ માટે પ્રસ્તુત સંશોધન કાર્ય અન્ય કોઈપણ યુનિવર્સિટી/સંસ્થાને સબમિટ કર્યું નથી (ii)

સબમિટ કરેલ થીસીસ એ મારી દેખરેખ હેઠળ અભ્યાસના સમયગાળા દરમિયાન વિદ્યાર્થી દ્વારા

કરવામાં આવેલ મૂળ સંશોધન કાર્યનો રેકૉર્ડ છે, અને તે પુષ્ટિ કરે છે કે ભક્ત કવિ નરસિંહ મહેતા

યુનિવર્સિટી, જૂનાગઢના નિયમો અને 23મી જુલાઈ, 2018 ના યુજીસીના (યુનિવર્સિટી ગ્રાન્ટ્સ

કમિશન શૈક્ષણિક સત્યનિષ્ઠાનો પ્રચાર અને ઉચ્ચ શૈક્ષણિક સંસ્થાઓમાં સાહિત્યચોરી નિવારણ)

રેગ્યુલેશન્સ, 2018 ની સૂચના અનુસાર કોઈ સાહિત્યચોરી (Plagiarism) નથી અને (iii) થીસીસ

વિદ્યાર્થીએ કરેલ સ્વતંત્ર સંશોધન કાર્યનું પ્રતિનિધિત્વ કરે છે.

માર્ગદર્શક શિક્ષકની સહી

સ્થાન:

તારીખ: