



BHAKTA KAVI NARSINH MEHTA UNIVERSITY
KHADIYA, JUNAGADH
Notification No.BKNMU/4/2025



WALK-IN-INTERVIEW

Eligible and interested candidates are invited to attend a Walk-in-Interview for the following posts:

Post Name	Research Advisor/Facilitator	Statistical Analyst
Category	General	General
No. of Posts	01	01
Salary per Month	Rs.40,000/-	Rs.25,000/-
Interview Date	17/10/2025	17/10/2025
Interview Time	11:00 a.m.	2:00 p.m.
Fixed Tenure of the appointment	Purely contractual basis for 11 months	Purely contractual basis for 11 months
Fee for application	Rs.1000/-	Rs.1000/-
Qualification	1. Post Graduation Degree in any discipline from recognized university with 55% marks with 3 years' relevant experience. 2. Proficiency in Gujarati/Hindi/English is essential. 3. Computer literacy is essential (Word, Excel, PPT).	1. M.Sc in Statistics, Mathematics, or any related field from recognized university with 55% of marks. 2. Two years' experience in statistical methodologies and techniques 3. Proficiency in Gujarati/Hindi/English is essential. 4. Computer literacy is essential (Word, Excel, PPT).
Age Limit	36 Years	36 years
Place of Job	Ph.D Facilitation Centre, Bhakta Kavi Narsinh Mehta University, Junagadh	Ph.D Facilitation Centre, Bhakta Kavi Narsinh Mehta University, Junagadh
Duties	To provide help, support and possible guidance to Ph.D. Research Scholars with regard to various aspects of Ph.D. programmes as consistent with Ph.D. ordinances and other procedural compliances.	To collect, organize, analyse and present data relevant to the university and Ph.D programmes.

Notification No.4/2025

Date: 04/10/2025

Bhakta Kavi Narsinh Mehta University- Junagadh Recruitment of Contractual Staff for Ph.D Facilitation Centre

GENERAL INSTRUCTIONS:

1. The Candidate must submit the application form along with all testimonials/certificates etc at the time of interview in two copies. Application form should be in prescribed format.
2. Walk-in-Interview date is **17/10/2025** at Bhakta Kavi Narsinh Mehta University.
3. Processing fees of Rs. 1000/- should be paid through Demand Draft in Favour of 'Registrar, Bhakta Kavi Narsinh Mehta University, Junagadh'.
4. Application fee once paid will not be refundable under any circumstances.
5. Candidates must produce original testimonials, certificates and other documents at the time of interview. Acceptance of documents submitted by the candidates shall be subject to verification by the competent authority/office.
6. Bhakta Kavi Narsinh Mehta University, Junagadh reserves all rights whether to fill up or not, any or all the vacancies advertised and also to make any amendments/modifications regarding eligibility criteria and required experiences as per Government of Gujarat/Government of India rules and Act/Statutes/Ordinances/Authorities of the University.
7. Application should be submitted as per prescribed proforma only. Incomplete/without attaching necessary testimonials/without DD of prescribed fee will not be considered.
8. Candidate should possess the required educational qualifications, age and experience on the prescribed date of interview.
9. The experience gained as Daily Wager, Trainee, Honorary and Visiting Faculty cannot be considered as experience.
10. Any Corrigendum / Addendum for any further information and or update shall be uploaded only on the website of the BKNMU, Junagadh which will be binding to all candidates.
11. Age relaxation will be provided as per the existing State Government rules.
12. Candidates in their own interest are advised to remain in touch with the University website: www.bknmu.edu.in for updates.
13. The University shall verify the antecedents or documents submitted at any time, at the time of appointment or during the tenure of the service. In case, it is found that any

- document submitted is fake or the candidate has clandestine antecedents/background and has suppressed the said information, his/her services shall be terminated forthwith.
14. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issuance of appointment letter and/or after appointment, the University reserves the right to modify/withdraw/cancel any communication made to the candidates.
 15. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Vice-Chancellor, Bhakta Kavi Narsinh Mehta University, Junagadh in all matter relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of interview will be final and no query or correspondence will be entertained in this connection from any individual or his/ her agency.
 16. All expenses for attending interview will be borne by the candidate.
 17. Canvassing of any kind will not be tolerated and it will disqualify the candidature.
 18. In case of any dispute, any sue or legal proceeding by or against the University, Courts within whose local Jurisdiction, Headquarter of the University is situated shall have the Jurisdiction.
 19. Candidates shall enclose self-attested copies of certificates towards the evidence of Age, Educational Qualifications, Caste, Physical Disability, Experience, etc. with the applications without fail.
 20. The candidate should produce formula/method of calculation of percentage where percentage of marks is not given by the University.
 21. Appointed employees may be assigned other administrative responsibility in addition to their assigned duties.
 22. Selection will be made on the basis of candidates' overall record and/or performance in the interview. The University may utilize seminar /colloquium and/or any other mode as a method of selection.
 23. The University reserves the right: a) To withdraw the advertisement either partly or wholly at any time without assigning any reason to this effect. b) To fill or not to fill up some or all the posts advertised for any reasons whatsoever. c) Any edition/deletion and changes in matter of terms and conditions given in this notification of recruitment, as directed by concerned authority.
 24. Fake/Derecognized Institutions: Candidates, who have obtained degrees or diplomas or certificates for various courses from any Institution declared fake/derecognized by the University Grants Commission, New Delhi shall not be eligible for being considered for recruitment to the posts advertised.

25. In case of tie in the final merit list score, appropriate policy decided by the university / selection committee shall be employed. And in case of any discrepancy in the above-mentioned guidelines, the decision of the university/selection committee shall be considered as final.

26. For any technical query contact: 0285-2681400 or recruitment@bknmu.edu.in

Junagadh

Registrar (I/c)

Date:04/10/2025

- **Check list of Supporting documents needs to be attached in the application form, whichever is applicable**
 1. Valid address proof (Aadhar card/ Passport etc)
 2. Proof of age (Class X Pass Certificate/School Leaving Certificate)
 3. Certificate in support of claim of age relaxation (if applicable)
 4. Education qualifications (Mark sheets of Class X, Class XII, Bachelor, Master degree & Ph.D. etc.) certificate)
 5. Experience certificates
 6. NCC/ NSS/ Sports/ Nature club/ Co-curricular activity certificates (if any)
 7. Employment details (if applicable)
 8. Documentary support for any other claim(s) made (if applicable)

Copy Forwarded for information to:

- The Directorate of Information, 19/1 Dr. Jivraj Mehta Bhavan, Govt. of Gujarat, Gandhinagar, Gujarat – India for wide publicity and to publish in Gujarat Rojgar Samachar.

Sd/-

Registrar (I/c)

Bhakta Kavi Narsinh Mehta University, Junagadh

Application form for the post of Research Advisor/Facilitator and Statistical Analyst for Ph.D Facilitation Centre of Bhakta Kavi Narsinh Mehta University, Junagadh

PERSONAL INFORMATION (In CAPITAL LETTERS)			
Applied for the Post of:			
Full Name (As per SSC Certificate)			
Date of Birth (DD/MM/YYYY)		Age (on 17/10/2025)	__Y __M __D
Gender		Marital Status	
Nationality		Religion	
Category (SC/ST/OBC/EWS/General)			
Mother's Name			
Father's Name			
Full Name (If name change through Gazette)			
Particulars of Physical Disability	if applicable		
Permanent Address			
Village			
Taluka			
District			
State			
Pin code			
Email-ID			
Mobile No.			

EDUCATIONAL QUALIFICATION						
Degree	Name of Degree	University/ Institution/ Board	Date of Issue	Percentage of Marks	Subjects	Specialization (if any)
10 th						
12 th						
UG	BA/B. Com/ BSc etc.					
PG	MA/M.com/ MSc etc.					
UG	B.Ed./ B.P.Ed etc.					
PG	M.Ed./ M.P.Ed. etc.					
M.Phil.	Subject Name					
Ph.D.	Subject Name					
UGC NET	Subject Name					
GSET	Subject Name					
Diploma						

Applicant Signature

EXPERIENCE DETAILS

Instruction for Consideration of Experience

For the purpose of experience verification and consideration, the following conditions must be fulfilled in totality. If any of these conditions are not met, the experience will not be considered:

1. **Appointment Compliance:** All appointments must have been made strictly as per the applicable norms.
2. **Experience Certificate:** A valid Experience Certificate issued by the Competent Authority.
3. **Last Pay Certificate (LPC):** Copy of the Last Pay Certificate from the employer.
4. **Salary Proof:** Copy of the Bank Passbook/Statement clearly showing salary credited by the employer.
5. **Tax Proof:** Form 16 (issued by the employer) for the relevant period of service. If you are eligible for Income Tax, you have to produce Self-declaration stating that the income was below taxable limits and hence no Form 16 was issued.

Note: Submission of all the above documents is mandatory for consideration of experience.

Incomplete documentation will lead to rejection of the claimed experience period.

Sr. No.	Designation	University/ Institution Details	Type of Institutions Govt./GIA/SFI	Period		Experience in YY/MM/DD	Nature of work	Salary (per month)	Attached Proof Pg. No.
				From	To				
1.				DD/MM/YYYY	DD/MM/YYYY				
2.				DD/MM/YYYY	DD/MM/YYYY				
3.				DD/MM/YYYY	DD/MM/YYYY				

DECLARATION

I hereby declare that all the entries are made by me in **this application for the post of Research Advisor/Facilitator | Statistical Analyst** is true to the best of my knowledge and belief. I also certify that I have not suppressed/hided any of the details on the date of submission. I aware that, if anything is found false at any stage (screening, selection, etc.), my candidature shall be cancelled without assigning any reason whatsoever.

Date: DD/MM/YYYY

Signature of the Applicant

Sr.	Documents (submit self-attested copies only)	Page No.	Tick
1	Form		
2	Copy of Demand Draft bearing No. _____ Dated _____		
3	Updated CV		
4	School Leaving Certificate		
5	Caste Certificate for SC/ST/SEBC/EWS category – if applicable. Non-creamy layer certificate for SEBC Category		
6	10 th SCC Marksheet		
7	10 th SCC Certificate		
8	12 th HSC Marksheet		
9	12 th HSC Certificate		
10	Bachelor's Degree Marksheet		
11	Bachelor's Degree Certificate		
12	Master's Degree Marksheet		
13	Master's Degree Certificate		
14	Bachelor's Degree Marksheet (B.A./B.Com/B.Sc./B.Ed.etc)		
15	Bachelor's Degree Certificate (B.A./B.Com/B.Sc./B.Ed.etc)		
16	Master's Degree Marksheet (M.A./M.Com./M.Sc./M.Ed.etc)		
17	Master's Degree Certificate (M.A./M.Com./M.Sc./M.Ed.etc)		
18	UGC-NET / JRF / SLET / GSET / Equivalency Certificate(s)		
19	M. Phil. Marksheet		
20	M.Phil. Degree Certificate		
21	Ph. D. Degree Notification		
22	Ph. D. Degree Certificate		
23	All Experience Certificate (Starting from Latest)		
24	All Research Work(publications, Projects etc)		
25	Certificate as a Proof of proficiency in Gujarati/Hindi/English		
26	Certificate as a Proof of Computer literacy		
26	Any other _____		